

Wendens Ambo Parish Council
Draft Minutes of the Annual Parish Council Meeting
8th May, 2017

Wendens Ambo Annual Parish Council Meeting, Village Hall, Royston Road, Wendens Ambo, Essex, CB11 4JX at 7.45pm. Present: Cllr Isobel Grant (Chair), Cllr Andrew Farrimond, Cllr Jim Grant, Cllr Alan Lovett and Cllr Ann Wade. In Attendance: District Cllrs Robert Chambers and Julie Redfern, Parish Clerk and 2 Members of the Public.

05/17/01	<p>Election of Chairman Cllr Isobel Grant was nominated as Chairman. Proposed; Cllr Alan Lovett. Seconded; Cllr Ann Wade. There were no other nominations. Cllr Isobel Grant was unanimously elected Chairman and completed and signed the Declaration of Acceptance of Office as Chairman, which was countersigned by the Clerk as Proper Officer of the Council.</p>
05/17/02	<p>Election of Vice-Chairman Cllr Ann Wade was nominated as Vice-Chairman. Proposed; Cllr Jim Grant. Seconded; Cllr Andrew Farrimond. There were no other nominations. Cllr Ann Wade was unanimously elected Vice-Chairman and completed and signed the Declaration of Acceptance of Office as Chairman, which was countersigned by the Clerk as Proper Officer of the Council.</p>
05/17/03	<p>Chairman`s Welcome Chairman Grant welcomed everyone to the Annual Parish Council Meeting and drew attention to the faulty outside light on leaving the hall.</p>
05/17/04	<p>Apologies For Absence Apologies for absence were received and accepted from Cllr Guy Morrogh. Apologies for early departure were received and accepted from District Cllrs Robert Chambers and Julie Redfern. It was agreed as the District Cllrs were leaving early to discuss the agenda items out of order so that items with which they are involved could be discussed with them present.</p>
05/17/10	<p>Planning i. District Cllrs Julie Redfern and Robert Chambers apologized for not calling application UTT/17/0366/FUL into committee as requested by the Parish Council. ii. It was agreed that in future requests for calling in to committee will continue to be emailed to district councillors , but also copied to planning@uttlesford.gov.uk. iii. It was noted that works have commenced at Station Road and that confirmation has been received that bollards will be erected once the grass has been reinstated on completion of the works.</p>
05/17/14	<p>Village Works i. District Cllr Chambers confirmed that Nigel Brown (Assistant Director of Planning UDC) has given permission for the Parish Council to proceed with the siting of the replacement notice board without the need for a Planning Application. ix. It was agreed that Cllr Grant would forward to District Cllr Chambers the complete DS55 code to follow up the request for appropriate signage for Duck Street and Rookery Lane to prevent use by inappropriately sized vehicles for the road. xi. It was agreed that Cllr Wade would contact County Cllr John Moran to request assistance in coordinating the maintenance of the grassed area at the top of Drayton Hill owned by ECC. This was until recently cut regularly by a resident.</p>
05/17/05	<p>Declarations Of Interests None declared.</p>
05/17/06	<p>Public Participation A member of the public highlighted that calling planning applications in to committee can be used to support or object and suggested that the council should copy requests to the assistant director Nigel Brown rather than the general planning address.</p>
05/17/07	<p>Previous Minutes Councillors agreed the minutes of the April Parish Council meeting as a true and accurate record of proceedings and Chairman Isobel Grant signed the minutes.</p>

05/17/08	<p>Clerk`s Report The Clerk reported;</p> <ul style="list-style-type: none"> i. £700 New Homes Bonus not yet received, although District Cllr Chambers confirms that he has chased this matter twice. It was agreed that the clerk would contact Sue Hayden for an update. ii. There has been no contact from County Cllr John Moran regarding an update on the reliability of the bus service. It was agreed that this item could be added to the list or works to be forwarded to County Cllr John Moran. iii. Hardy Landscapes have confirmed that they will trim the footpaths as requested later this month and that the grass cutting is fortnightly on Mondays, starting 8th May. iv. County Cllr Eddie Johnson responded to the request to be kept updated regarding the outcome of the byways closure included confirmation that the findings of the survey will be known later in the summer. v. County Cllr Eddie Johnson has not responded to the second request for a site visit at the Station Road junction to monitor safety issues. It was agreed that this matter could be added to the list for County Cllr John Moran. vi. Network Rail have not responded to the request for clarification of the ownership of land to be used for the footpath, whether a compulsory purchase will be required and whether the process would be expedited if no footpath was required. vii. The £200 New Homes Bonus has been received by the parish magazine. viii. County Cllr Eddie Johnson has not responded to the request for a site visit to view the pot holes and general condition of the roads. ix. UDC have been notified of Cllr Russell`s resignation and a Notice of Vacancy was posted on the notice boards as required, and also on the website. An election will be held to fill this vacancy if 10 local government electors in the parish request so by 12th May. If such requests are not forthcoming, the Parish Council will be able to fill the vacancy by co-option following this date. It was agreed that the clerk would prepare a notice for the magazine welcoming applicants.
05/17/09	<p>Financial Report</p> <ul style="list-style-type: none"> i. It was agreed to continue affiliation with EALC and NALC and payment of their annual fees of £119.77 and 327.05 respectively. ii. The clerk presented a financial report and then a statement and review of accounts and cheques; <ul style="list-style-type: none"> 694 - EALC +NALC affiliation 2017/18 - £133.71 695 - Hardy Landscapes - March grass cut - £129.60 696 - Isobel Grant - defib signs, bolts, posts, bins - £207.90 697 - Clerk`s salary April 2017 - £241.80 697 - Clerk`s expenses April 2017 - £123.14 698 - Hardy Landscapes - April grass cuts - £259.20 for payment, these were agreed. iii. The Council agreed the recommendation from the HR committee to increase the clerk`s pay by 1 hour a week at an additional cost of £480.60/annum.
05/17/11	<p>Traffic Calming Following a request from the public an article has been submitted to the village magazine requesting volunteers to coordinate a Community Speedwatch Scheme. Interested parties are asked to contact the clerk in the first instance.</p>
05/17/12	<p>Church Project It was agreed to send a letter from the Parish Council supporting the current restoration project at the church as detailed to the council at the APCM held last May 2016.</p> <p>District Cllrs Julie Redfern and Robert Chambers left the meeting.</p>
05/17/13	<p>Play Park</p> <ul style="list-style-type: none"> i. Cllr Lovett confirmed that he and Cllr Farrimond will chase Tarquin Ellington for a quotation to repair the play park mound and also the gate on The Wick. ii. Chairman Grant confirmed that the order for equipment has been placed, will be installed in due course and the invoice will then be despatched for payment within 14 days.
05/17/14	<p>Village Works (continued)</p> <ul style="list-style-type: none"> ii. It was agreed that Cllr Wade would try to obtain local medical professionals to volunteer to run the defibrillator training. iii. Chairman Grant confirmed that the defibrillator signs are up and it was agreed to accept the

	<p>£185 quotation to install a light above the signs.</p> <p>iv. It was agreed to finalise the arrangements for the bench on Royston Road at the June PC meeting.</p> <p>v. Cllr Grant confirmed that one new bin has been installed at the junction of Duck Street and Royston Road and has already been used and emptied.</p> <p>vi. It was agreed to agree action relating to the telephone box at the June PC meeting.</p> <p>viii. Small gate on The Wick - It was agreed to forward this item to the June PC meeting.</p> <p>x. Chairman Grant confirmed that the padlock that has appeared on the gate to the flats within Bearwalden Business Park was not an action initiated or taken by the Parish Council.</p>
05/17/15	<p>Matters To Be Raised For Next Meetings Agenda</p> <p>UTT/17/1186/HHF - Courtlands Barn, Royston Road, Wendens Ambo - erection of summer house. It was agreed that the clerk would request an extension for the comments period.</p>
05/17/16	<p>Public Participation</p> <p>A member of the public suggested that the issues surrounding access through Bearwalden Business Park to the railway station could be resolved by obtaining a copy of the original act of parliament relating to the station and whether it contains a right of egress.</p>
	<p>Meeting closed at 8.45pm.</p>

The date of the next Parish Council Meeting is June 5th, 2017 at 8.00pm. The draft minutes of the meetings are posted on www.wendensambo.org.uk and displayed in the Church Porch, The Fighting Cocks and The Bell. Members of the public and press are welcome to attend any Parish Council meeting.