

Wendens Ambo Parish Council
Draft Minutes of the Annual Parish Council Meeting
14th May, 2018

Wendens Ambo Annual Parish Council Meeting, Village Hall, Royston Road, Wendens Ambo, Essex, CB11 4JX at 8.20pm. Present: Cllr Isobel Grant (Chair), Cllr Andrew Farrimond, Cllr Jim Grant, Cllr Guy Morrogh, Cllr Jo Slota-Newson and Cllr Ann Wade. In Attendance: District Cllr Julie Redfern, Parish Clerk and 7 Members of the Public.

05/18/01	Election of Chairman Cllr Isobel Grant was nominated as Chairman. Proposed; Cllr Ann Wade. Seconded; Cllr Andrew Farrimond. There were no other nominations. Cllr Isobel Grant was unanimously elected Chairman and completed and signed the Declaration of Acceptance of Office as Chairman, which was countersigned by the Clerk as Proper Officer of the Council.
05/18/02	Election of Vice-Chairman Cllr Ann Wade was nominated as Vice-Chairman. Proposed; Cllr Jo Slota-Newson. Seconded; Cllr Jim Grant. There were no other nominations. Cllr Ann Wade was unanimously elected Vice-Chairman and completed and signed the Declaration of Acceptance of Office as Chairman, which was countersigned by the Clerk as Proper Officer of the Council.
05/18/03	Chairman`s Welcome Chairman Grant welcomed everyone to the Annual Parish Council Meeting.
05/18/04	Apologies For Absence Apologies for absence were received and accepted from County Cllr John Moran, District Cllr Robert Chambers and Cllr Alan Lovett. Apologies for early departure were received and accepted from District Cllr Julie Redfern. It was agreed as District Cllr Redfern needed to leave early, to discuss the agenda items out of order so that relevant items could be discussed in her presence.
05/18/05	Declarations Of Interests Cllr Ann Wade declared an interest in agenda item 05/18/11iii.
05/18/12	Planning i. Following lengthy discussion between residents and councillors it was agreed that District Cllr Redfern would call planning application UTT/18/1004/FUL - Audley End Station, Station Road -(surface car park extension to car park to provide an additional 159 spaces, lighting, CCTV, signage, access and associated hard and soft landscaping) into committee and also inform the planning department that the Parish Council response to this planning application may be delayed due to the planned closure of the UDC website this week that the Parish Council have not been informed of. It was resolved that the Parish Council would object to the application on the following grounds; a. Flawed justification - The applicant`s evidence details 111 vacant spaces at current peak occupancy, demonstrating no need for additional spaces and complete over development of the area. This is reinforced by Greater Anglia`s confirmation that the London to Cambridge line is full to capacity and that there are no plans for additional train services on this line in the short, medium or long term. b. The traffic survey, conducted on one February day, contains inconsistencies including claims the car park is operating at an average capacity of 85%, while in other areas stating the peak occupancy is 84%, ensuring that the average would be far lower. c. The application does not comply with the Local Plan, and particularly does not minimise the environmental impact. d. The application plans to level the 3m raised earth bank on the western perimeter that was required by UDC as a condition of planning consent UTT/1692/08/FUL (to extend the car park by 150 spaces) to protect local amenity. e. The application plans to remove trees which were required to be retained by UDC as a condition of planning consent UTT/1692/08/FUL to protect and enhance the existing visual character of the area and reduce the visual and environmental impacts of the development. f. The application does not minimise light -spillage, which alongside the obvious significant additional noise, fumes and exposure to pollutants will cause significant disturbance and

	<p>nuisance to neighbouring properties and indeed quite possibly the whole parish.</p> <p>g. The access to the site is currently inadequate and includes insufficient demarcated footpaths for safe access for pedestrians and cyclists, particularly as a significant number of school children use the station and the application shows no evidence of works to improve these matters.</p> <p>The Parish Council noted the following planning decisions;</p> <p>ii. UTT/17/2336/OP - Gresham Court - Refused.</p> <p>iii. UTT/17/3588/HHF - 21 Station Road - Approve with conditions.</p>
05/18/08	<p>District Councillor's Report</p> <p>District Cllr Julie Redfern updated the council on the progression of the Draft Local Plan, with Regulation 19 due on 19th June. District Cllr Redfern hopes to have access to the Planning Policy Working Group (PPWG) papers prior to the next Parish Council meeting and confirmed that the PPWG have two meetings, where the public can speak (details available on the UDC website) and that once PPWG have approved the papers they will go to Cabinet and then full council for approval. There will then be another 6 week consultation from 19/06/18. District Cllr Redfern then left the meeting.</p>
05/18/16	<p>Village Works</p> <p>iv. Chairman Grant detailed the council's efforts to address the local byway issues and how requests for information about the procedure for winter closure of the byways have not received any response. A member of the public detailed injury caused to his puppy by the condition of the byway and his wife's unpleasant encounter with suspected hare coursers. It was agreed that Chairman Grant would speak with County Cllr Moran to arrange the proposed walk with councillors to see these, and other village highway issues firsthand.</p>
05/18/06	<p>Public Participation</p> <p>A member of the public noted that vehicles have caused damage by driving on the grassy slope that is planted with spring bulbs, leading up to the Church. It is understood that the damage was caused by a hearse.</p>
05/18/07	<p>County Councillor's Report</p> <p>None submitted.</p>
05/18/09	<p>Previous Minutes</p> <p>Councillors agreed the minutes of the April Parish Council meeting as a true and accurate record of proceedings and Chairman Isobel Grant signed the minutes.</p>
05/18/10	<p>Clerk's Report</p> <p>The Clerk reported;</p> <p>i. The tarmacking of the footpath across The Wick has been completed.</p> <p>ii. The new grit bin is now in situ on Rookery Lane.</p> <p>iii. Feedback from EALC regarding the grant request from the Wendens Ambo Society for £1000 towards a £5000 community dig advised that;</p> <p>a. The LGA 1894 prohibits the Parish Council from giving money to the Church.</p> <p>b. The council needs to decide if this is a Church project, and if it is, the Council cannot support it.</p> <p>c. If it is a project being run for community benefit by someone other than the Church, the Council could debate whether the community benefit will be commensurate with the community gain and if agreed could use s137 money to fund the grant.</p> <p>iv. The internal audit was successfully completed without issue.</p> <p>v. The alternative library options resulting from the discontinuation of the mobile library services have been circulated on the village email.</p> <p>vi. The refurbishment of the telephone box is estimated to be 20 hours work and the hourly rate will be £15.</p>
05/18/11	<p>Financial Report</p> <p>i. It was agreed to continue affiliation with EALC and NALC and payment of their annual fees of £119.77 and 327.05 respectively.</p> <p>ii. It was agreed that the clerk's salary would increase inline with the NALC 2018/19 payscales.</p> <p>iii. Following lengthy discussion it was resolved that the Council would grant £500 of s137 money to The Wendens Ambo Society to partially fund the Community Dig 2018.</p> <p>iv. The clerk presented a financial report and then a statement and review of accounts and cheques;</p> <p>759 - EALC/NALC Affiliation - £136.46</p> <p>760 - Mr G Morrogh - litter pickers - £106.43</p>

	<p>761 - Clerk's salary April (incl adj) - £328.17 762 - Clerk's expenses April - £68.20 763 - Adams Harrison deposit - £300.00 764 - Hardy landscapes Ltd - April grass cuts - £276.00 765 - P Knight Construction Ltd - £4176.00 766 - E.On Street Light on Church Path - £128.62 767 - Yvonne Morton - internal audit - £50.00 for payment, these were agreed.</p> <p>v. It was agreed that as a smaller authority whose gross annual income or gross annual expenditure does not exceed £25,000 the council are exempt from sending the Annual Governance and Accountability Return to the external auditor for a limited assurance review, and the Certificate of Exemption was completed and signed by the Responsible Financial Officer and the Chairman.</p> <p>vi. The annual internal audit report was circulated and it was noted that no issues were raised and the auditor confirmed that she is satisfied that the Council complied with all regulations.</p> <p>vii. The Annual Governance Statement of the Annual Governance and Accountability Return 2017/18 was read out, approved, completed and signed by Chairman Grant and the clerk.</p> <p>viii. The annual accounts were circulated and approved and the Accounting Statement of the Annual Governance and Accountability Return 2017/18 was read out, approved, completed and signed by Chairman Grant and the Responsible Financial Officer.</p> <p>ix. The completion of the Notice of Public Rights and Publication of Annual Governance and Accountability Return (Exempt Authority) to be displayed from 16th May 2018, and making available the Annual Governance and Accountability Return and associated documents on application to the clerk, between 04/06/18 and 13/07/18 was noted.</p>
05/18/13	<p>The Green Triangle Cllrs Slota-Newson and Morrogh were thanked for the detailed report submitted and it was agreed that the proposed improvement on the Green Triangle would be discussed at the June PC meeting and that Cllr Morrogh would commence an application for a grant through Calor Gas.</p>
05/18/14	<p>GDPR It was agreed that the GDPR documents would be approved at the June PC meeting.</p>
05/18/15	<p>Highway Issues i. The faded white road markings that need reinstating where Duck Street joins Rookery Lane have been reported to Essex Highways. ii. The fallen bridle path sign on Duck Street has been reported to Essex Highways. iii. Rookery Lane road works have been rescheduled for July 16th. iv. It was agreed that issues with parking near The Wick would be discussed at the June PC meeting.</p>
05/18/16	<p>Village Works (continued) i. An update on Broadband will be given at the June PC meeting. ii. An update on protection for the new notice board will be given at the June PC meeting. iii. The graffiti on the viaduct would not warrant intervention from Network Rail. v. Chairman Grant now has a detailed map of the wildflower area on The Wick and will circulate to the clerk to liaise with Hardy Landscapes regarding the cutting requirements. vi. The Council expressed thanks to those involved with the planting and ongoing maintenance in the Village Hall car park. vii. It was agreed that the clerk would request an update on Speedwatch from the co-ordinator.</p>
05/18/17	<p>Village Questionnaire Cllr Farrimond circulated the Survey results and it was agreed that an update would be given at the June PC meeting.</p>
05/18/18	<p>Matters To Be Raised For Next Meetings Agenda i. Village Questionnaire results. ii. Broadband update. iii. Protection for the new notice board. iv. Speedwatch update. v. GDPR. vi. The Green Triangle.</p>
05/18/19	<p>Public Participation A member of the public thanked the Council for organising the cutting back of foliage to ensure</p>

	the road signs can be seen on Duck Street and Royston Road. A member of the public confirmed that he has forwarded to Chairman Grant a response received from the CEO of Essex County Council.
	Meeting closed at 10.15pm.

The date of the next Parish Council Meeting is June 11th, 2017 at 8.00pm. The draft minutes of the meetings are posted on www.wendensambo.org.uk and displayed in the Church Porch, The Fighting Cocks and The Bell. Members of the public and press are welcome to attend any Parish Council meeting.