

Wendens Ambo Parish Council
Draft Minutes of the Annual Parish Council Meeting
13th May, 2019

Wendens Ambo Annual Parish Council Meeting at Wendens Ambo Village Hall,
Royston Road, Wendens Ambo, Essex, CB11 4JX at 8.00pm.

Present: Cllr Kathryn Butterworth, Cllr Alan Lovett and Cllr Guy Morrogh.

In Attendance: District Cllrs Neil Gregory and Richard Pavitt, Parish Clerk and 4 Members of the Public.

05/19/01	Election of Chairman Cllr Guy Morrogh was nominated as Chairman. Proposed; Cllr Alan Lovett. Seconded; Cllr Kathryn Butterworth. There were no other nominations. Cllr Guy Morrogh was unanimously elected Chairman and completed and signed the Declaration of Acceptance of Office as Chairman, which was countersigned by the Clerk as Proper Officer of the Council.
05/19/02	Election of Vice-Chairman Cllr Alan Lovett was nominated as Vice-Chairman. Proposed; Cllr Guy Morrogh. Seconded; Cllr Kathryn Butterworth. There were no other nominations. Cllr Alan Lovett was unanimously elected Vice-Chairman and completed and signed the Declaration of Acceptance of Office as Chairman, which was countersigned by the Clerk as Proper Officer of the Council.
05/19/03	Chairman`s Welcome Chairman Morrogh welcomed everyone to the Annual Parish Council Meeting, particularly the recently elected District Councillors Neil Gregory and Richard Lovett and new Parish Councillor Kathryn Butterworth.
05/19/04	Apologies For Absence Apologies for absence were received and accepted from County Cllr John Moran, Cllr Gail Gibbs and Cllr Simon Rowley.
05/19/05	Declarations Of Interests None.
05/19/06	Public Participation A member of the public requested an update regarding the village website. Chairman Morrogh confirmed that outgoing Councillor Jim Grant has agreed to continue updating the website in the short term, and that the matter will be discussed at the June meeting, when hopefully the Council will have a full complement of Councillors. A member of the public asked the Council to consider securing one of the memorial benches to the ground, and it was agreed that the matter would be discussed at the June meeting.
05/19/07	County Councillor`s Report None submitted.
05/19/08	District Councillor`s Report District Councillors Neil Gregory and Richard Pavitt asked the Council if there were any matters they would like addressing by their District Councillors. Chairman Morrogh detailed the outstanding issues with the requested winter closure of Byway 10 from Clanver End to Newport, and also the ongoing issues regularly highlighted on the land behind Station Road. Chairman Morrogh agreed to forward the necessary details to the District Councillors.
05/19/09	Previous Minutes Councillors agreed the minutes of the April Parish Council meeting as a true and accurate record of proceedings and Chairman Guy Morrogh signed the minutes.
05/19/10	Clerk`s Report The Clerk reported; i. The £250 from District Cllr Chambers New Homes Bonus for the speed watch fund has been received in the PC account. ii. National Lottery Awards For All have responded declining a grant for the speed watch sign. iii. Chairman Morrogh is confirmed as added as a signatory to the PC bank account. iv. The alleged breach of planning control at The Bell, Royston Road has been reported to

	<p>UDC, reference number is ENF/19/0111/B and the case officer is Sarah Marshall.</p> <p>v. Isobel Grant has offered to be an observer on the Village Hall Committee for the PC, which the Council agreed would be very helpful and accept the kind offer.</p> <p>vi. Newport Parish Council have messaged saying that they hope to arrange some more Community Speed watch training with Rickling in the near future. The training will be held in the evening, locally and has been circulated on the village email, two responses have been received to date.</p> <p>vii. An appointment is booked with the internal auditor for Wednesday to audit the accounts.</p>
05/19/11	<p>Financial Report</p> <p>i. It was agreed to continue affiliation with EALC and NALC and payment of their annual fees of £112.96 and £24.96 respectively.</p> <p>ii. It was agreed that the clerk's salary would increase in line with the NALC 2019/20 pay scales.</p> <p>iii. The clerk presented a financial report and then a statement and review of accounts and cheques;</p> <p>821 - Mr A Lovett - diesel Chinnel Meadow - £22.31</p> <p>822 - Wendens Ambo Village Hall Hire (March/April 2019) - £30.00</p> <p>823 - EALC/NALC Affiliation 2019/20 -£137.92</p> <p>824 - Mr A Lovett - replacement canes Chinnel Meadow - £17.99</p> <p>825 - Mr J Grant - keys, shovel, photocopying, APM refreshments - £178.80</p> <p>826 - Mrs A Lindsell - clerk's salary April 2019 -£306.55</p> <p>827 - Mrs A Lindsell - clerk's expenses April 2019 - £64.80</p> <p>828 - Hardy Landscapes Ltd - grass cutting April 2019 - £285.60</p> <p>829 - E.On - street light Church Path electricity 01/04/18-31/03/19 - £80.93</p> <p>DD - eSlip Ltd - monthly payroll and year end processing - £35.93</p> <p>for payment, these were agreed.</p> <p>iv. It was agreed that as a smaller authority whose gross annual income or gross annual expenditure does not exceed £25,000 the council are exempt from sending the Annual Governance and Accountability Return to the external auditor for a limited assurance review, and the Certificate of Exemption was completed and signed by the Responsible Financial Officer and the Chairman.</p> <p>v. The Annual Governance Statement of the Annual Governance and Accountability Return 2019/19 was read out, approved, completed and signed by Chairman Morrogh and the clerk.</p> <p>vi. The annual accounts were circulated and approved and the Accounting Statement of the Annual Governance and Accountability Return 2018/19 was read out, approved, completed and signed by Chairman Morrogh and the Responsible Financial Officer.</p> <p>vii. The completion of the Notice of Public Rights and Publication of Annual Governance and Accountability Return (Exempt Authority) to be displayed from 13th June 2019, and making available the Annual Governance and Accountability Return and associated documents on application to the clerk, between 17/06/19 and 26/07/19 was noted.</p>
05/19/12	<p>Planning</p> <p>i. UTT/19/0954/FUL - Land South of The Mill, Royston Road, Wendens Ambo Development of 14 dwellings with associated landscaping, internal roads, parking and drainage infrastructure. (24/05/19) <u>Following lengthy discussion regarding parking issues, concern about parking regulations, protected species habitats, over development, access issues, overlooking and sewerage issues the Council asked District Cllrs Gregory and Pavitt to call the application into Committee. The Council also resolved to hold an Extra-Ordinary meeting next week to resolve their response to this application.</u></p> <p>ii. UTT/19/0844/HHF - Leysers House, Rookery Lane, Wendens Ambo Proposed loft conversion with 6 no. dormer windows, replacement windows, removal of flat roofed rear room and raising of roof on front elevation to form gable. <u>No objections.</u></p> <p>iii. UTT/19/0717/LB - Old Mill House, Mill Lane, Wendens Ambo Conversion of 2 redundant barns to form a residential property with guest annexe, demolition of piggeries building to the east side & replacement with residential accommodation, new below ground extension on west side & above ground extension to form entrance area. Revision to UTT/18/1751/LB <u>No objections, but the Council notes the presence of a WW2 pillbox in front of the property, albeit it overgrown and therefore difficult to spot.</u></p>

	<p>iv. UTT/19/0716/FUL - Old Mill House, Mill Lane, Wendens Ambo Conversion of 2 redundant barns to form a residential property with guest annexe, demolition of piggeries building to the east side & replacement with residential accommodation, new below ground extension on west side & above ground extension to form entrance area. Revision to UTT/18/1841/FUL <u>No objections, but the Council notes the presence of a WW2 pillbox in front of the property, albeit it overgrown and therefore difficult to spot.</u></p> <p>v. UTT/19/0719/HHF - Old Mill House, Mill Lane, Wendens Ambo Refurbishment, alterations and extensions to the house and outbuildings. Revised scheme to that approved under UTT/18/1748/HHF <u>No objections, but the Council notes the presence of a WW2 pillbox in front of the property, albeit it overgrown and therefore difficult to spot.</u></p> <p>vi. UTT/0720/LB - Old Mill House, Mill Lane, Wendens Ambo Refurbishment, alterations and extensions to the house and outbuildings. Revised scheme to that approved under UTT/18/1751/LB <u>No objections, but the Council notes the presence of a WW2 pillbox in front of the property, albeit it overgrown and therefore difficult to spot.</u> To note planning decisions;</p> <p>vii. UTT/19/0559/PA03 - Mill House, Royston Road, Wendens Ambo Prior Notification of change of use of a building from office (use Class B1) to 16 no. dwellings (use Class C3) - <u>Prior approval refused.</u></p> <p>viii. UTT/19/0224/CLP - Audley End Station, Station Road, Wendens Ambo Lawful development certificate for the proposed extension of the existing station car park. <u>Refused.</u></p> <p>ix. UTT/18/3520/FUL - Norton End, Rookery Lane, Wendens Ambo Section 73A retrospective application for the erection of a building <u>Approved with conditions.</u></p> <p>x. UTT/18/3235/CLE - Land And Buildings Rear Of Norton End, Rookery Lane, Wendens Ambo Use of land and buildings for the sale, servicing, repair and re-building of motor vehicles and the storage of parts and motor vehicles. <u>Approved.</u></p>
05/19/13	<p>Councillor Training It was agreed that Councillor Training would be arranged with EALC for July, when hopefully the Council will have a full complement of Councillors.</p>
05/19/14	<p>Twenty is Plenty Road Signs The Council noted their disappointment at the removal of two of the Twenty is Plenty road signs from Duck Street and resolved that the clerk would order replacement signage and two additional signs for further into Rookery Lane.</p>
05/19/15	<p>Meet Your Council Event It was agreed that such an event would be organised once new Councillors have volunteered.</p>
05/19/16	<p>Matters To Be Raised For Next Meetings Agenda</p> <ul style="list-style-type: none"> i. The Green Triangle. ii. Purchase of a projector and screen, or larger printer. iii. Speed activated sign, including request for locations to include beyond the M11 bridge. iv. Parking at the rear of Station Road, and associated issues raised by the public.
05/19/17	<p>Public Participation A member of the public suggested including the reason for planning refusals within the minutes. An invite was extended to the Council to the Wendens Ambo Society AGM this Friday 17th May at 8pm in the Village Hall. The Council were asked to consider Emergency Planning, particularly relating to flooding.</p>
	<p>Meeting closed at 9.05pm.</p>

The date of the next Parish Council Meeting is June 3rd, 2019 at 8.00pm. The draft minutes of the meetings are posted on www.wendensambo.org.uk and displayed in the Church Porch, The Fighting Cocks and The Bell. Members of the public and press are welcome to attend any Parish Council meeting.