

**Wendens Ambo Parish Council**  
**Draft Minutes of Meeting 12th December, 2016**

Wendens Ambo Parish Council Meeting, Village Hall, Royston Road, Wendens Ambo, Essex, CB11 4JX at 8pm. Present: Chairman Isobel Grant, Cllr Dominic Russell, Cllr Andrew Farrimond, Cllr Jim Grant, Cllr Alan Lovett, Cllr Guy Morrogh and Cllr Ann Wade. In Attendance: District Cllr Robert Chambers, Parish Clerk and 4 Members of the Public.

<b>12/16/01</b>	<b>Chairman 's Welcome</b> Chairman Isobel Grant welcomed those present to the meeting.
<b>12/16/02</b>	<b>Apologies For Absence</b> None.
<b>12/16/03</b>	<b>Declarations Of Interests</b> None declared.
<b>12/16/04</b>	<b>Public Participation</b> None.
<b>12/16/05</b>	<b>Previous Minutes</b> Councillors agreed the minutes of the November Parish Council meeting as a true and accurate records of proceedings and Chairman Isobel Grant signed the minutes.
<b>12/16/06</b>	<b>Clerk`s Report</b> The clerk reported receipt of an email today confirming that in line with Essex Speed Management Strategy and because Duck Street and Rookery Lane are rural in nature and thus not meeting the ECC criteria for a 20mph speed limit, that the request to implement a 20mph speed limit cannot be considered further at these locations.
<b>12/16/07</b>	<b>Financial Report</b> a. Cllr Grant reported that the clerk had been paid £5/month instead of £18 working from home allowance for the past 21 months. The HR Committee recommends that the clerk is reimbursed the difference and the council agreed the payment of £273.00 to the clerk. b. The clerk presented a statement and review of accounts and cheques for payment; 672 - Strutt & Parker - rent of The Wick 28/11/16-27/11/17 - £250.00 673 - Clerk`s salary November 2016 - £241.80 674 - Clerk`s expenses November 2016 - £46.70 675 - Back pay of Working From Home Allowance - £273.00, which were agreed. c. The proposed assets register was circulated and it was agreed that Cllr Grant would add a column specifying " anticipated date of replacement" and forward to the clerk. It was also agreed that expenditure on maintenance to the play park is covered by the budget. d. In view of probable funding of works previously financed by the district and county council, and in anticipation of capital projects currently under discussion, the 2017/18 budget was agreed at £11,000 with a request for Precept of £10,500 and £500 being utilised from the Parish Council reserves. District Cllr Robert Chambers offered a donation of £700.00 to the Parish Council to assist with a project within the parish. Chairman Grant thanked Robert and it was agreed that suggestions would be discussed at the January PC meeting. e. Renewal of membership of CPRE was agreed at £39.00.
<b>12/16/08</b>	<b>Planning</b> i. UTT/16/3188/FUL - Quassia House, Bearwalden Business Park, Royston Road, Wendens Ambo. Removal of condition 14 attached to application UTT/473/78 - "This permission shall be exercised solely by Quassia Joinery Ltd from the Shirehill Industrial Estate, Saffron Walden, who shall be the first occupants of the site." It was agreed that the wording should state current occupants rather than a specific company and that Chairman Grant would forward comments to be submitted by the clerk and copied to Cllr Chambers by late Tuesday 13th December. ii. UTT/16/3179/LB - 1 Church Path, Church Street, Wendens Ambo. Single storey extension to replace existing. No objections. iii. Chairman Grant confirmed that UTT/16/2387/FUL goes before the Planning Committee on Wednesday and that despite Essex Highway`s objections the recommendation is for approval of the application. iv. District Cllr Robert Chambers agreed to request that a condition of the approval is that bollards are put in place as a priority to protect the remaining green space and prevent further parking of vehicles on the area.

<b>12/16/09</b>	<b>Friends of Wendens Ambo Play Park</b> It was agreed to discuss this matter at the January meeting when the exact location of the equipment will have been resolved.
<b>12/16/10</b>	<b>Orchard In Chinnel Meadow</b> It was agreed to defer this item until January to enable Cllr Lovett and Tenzin to inspect the meadow when the trees have been trimmed and establish the viability of previously planted trees.
<b>12/16/11</b>	<b>Parish News</b> Sue Watson detailed the changes currently being undertaken in the preparation of the magazine and the need for a transitional period whilst a constitution is produced and representatives from involved parties discuss the best options.
<b>12/16/12</b>	<b>Village Works</b> a. Chairman Grant expressed thanks to the helpers involved in the Church Yard clean up. b. Cllr Morrogh confirmed that he will raise another ticket with Network Rail regarding the graffiti. c. Cllr Farrimond detailed his conversation with the head of Transport for Schools, who appeared to have little sympathy for the predicament some residents find themselves in regarding school transport. County Cllr John Lodge suggested that there had been little local interest in the catchment areas and it was agreed that Cllr Farrimond would draw up a draft template for interested parties to complete and submit to Cllr Lodge and also draft a response to the catchment consultation and circulate to councillors for agreement prior to the January meeting. d. Cllr Wade detailed another response who unfortunately do not provide restoration and is now contacting local villages who have recently renovated boxes for advice. e. Chairman Grant confirmed that Abellio Greater Anglia are investigating the regular use of the pedestrian entrance beside the garage that leads down to the station by motorcyclists. f. Chairman Grant confirmed that her article regarding pot holes was printed in the local paper and received a reply from Highways. g. Cllr Morrogh confirmed no update on the notice boards. h. Chairman Grant confirmed that the majority of the hedges on The Wick have been trimmed and that there will be some pruning of trees on the bus route in coming months by ECC. i. Chairman Grant detailed a meeting to be held at The Forge, 6-8pm this Wednesday 14th December with Affinity Water and local residents and invited councillors to attend. j. Chairman Grant expressed thanks to everybody involved in the successful bulb planting around the parish. Cllr Russell detailed a report received from a parent who has removed the little marker sticks from The Wick as she was concerned about possible injury being caused if people fell on them. k. It was agreed to repair the bus shelter on London/Cambridge Road in the spring. l. It was agreed that the wildflower meadow needs protection from the rabbits and that this work will commence in the spring. m. It was agreed that stiles are the landowners responsibility although Essex Footpath Wardens will repair and attempt to recoup costs from the landowner if necessary.
<b>12/16/13</b>	<b>Meeting Dates</b> The 2017 meeting dates of the Parish Council were agreed as 9th January, 6th February, 6th March, 10th and 23rd April, 8th May, 5th June, 3rd July, 4th September, 2nd October, 6th November and 11th December.
<b>12/16/14</b>	<b>Neighbourhood Watch</b> It was agreed that Neighbourhood Watch runs independently from the Parish Council. It was agreed that the Parish Council would purchase 3 x £30 Neighbourhood Watch signs.
<b>12/16/15</b>	<b>Footpath Maintenance and Clearance</b> No update.
<b>12/16/16</b>	<b>Defibrillator/CPR Training Course</b> It was agreed that Cllr Wade would organise this course next year.
<b>12/16/17</b>	<b>Correspondence</b> i. It was agreed that the clerk would chase Rissa Long regarding the overgrown bushes near the stones on Station/London Road. ii. Chairman Grant detailed her communication with Highways regarding the damage to the road sign on London Road. Highways will inspect the site within 28 working days.
<b>12/16/18</b>	<b>Matters to be raised for next meeting's agenda</b>

	<ul style="list-style-type: none"> <li>i. Station Noise - several emails received regarding a sudden increase in noise levels 6am-midnight relating to claxon sounding.</li> <li>ii. Network Rail footpath closure over the railway line, creating a 1.5km diversion on foot to rejoin the footpath. Neighbours have not been consulted regarding a new footpath behind their property.</li> <li>iii. Fly tipping.</li> <li>iv. Nuisance calls.</li> </ul>
<b>12/16/19</b>	<p><b>Public Participation</b></p> <p>Members of the public raised the following issues;</p> <ul style="list-style-type: none"> <li>i. Sue Watson detailed the Village Dig being organised by WA Society for 12th and 13th July 2017 in conjunction with Cambridge Group Hiefa. 30 sites are required for supervised youngsters to dig a 1m^, investigate and then restore. The Bell is offering to act as meeting point.</li> <li>ii. Sue Watson agreed to circulate any matters requiring action to support the proposed award application.</li> </ul>
	<b>Meeting closed at 21.55</b>

The date of the next Parish Council Meeting is 9th January 2017 at 8.00pm. The draft minutes of the meetings are posted on [www.wendensambo.org.uk](http://www.wendensambo.org.uk) and displayed in the Church Porch, The Fighting Cocks and The Bell. Members of the public and press are welcome to attend any Parish Council meeting.