

Wendens Ambo Parish Council

Draft Minutes of Parish Council Meeting 15th July, 2019

Wendens Ambo Parish Council Meeting, Village Hall, Royston Road, Wendens Ambo, Essex, CB11 4JX at 8pm.

Present: Chair Guy Morrogh, Cllr Kathryn Butterworth, Cllr Alan Lovett and Cllr Simon Rowley.

In Attendance: 5 members of the public, and the clerk.

07/19/01	Chair 's Welcome Chair Guy Morrogh welcomed those present to the meeting.
07/19/02	Apologies For Absence Apologies for absence were received and accepted from District Cllrs Neil Gregory and Richard Pavitt.
07/19/03	Declarations Of Interests Cllr Lovett declared an interest in agenda item 07/19/11ii as a neighbour.
07/19/04	Public Participation The following items were raised by members of the public; i. Request for a small donation to cover the costs of the Wenden Neighbours summer lunch on August 22nd. Cllr Gail Gibbs arrived. ii. The June minutes detail several village works which aren't mentioned in the July agenda. The clerk explained that agenda items should require a decision, that unconcluded matters should not be included and that the Parish Council will escalate unresolved items where appropriate. iii. Broken glass was found recently in the tunnel on Dodna Lane, although cleared by the resident it is unclear who is responsible for maintaining the area. Clerk to request Highway Rangers attend. iv. The contact telephone number on the bollard at Dodna Lane is incorrect and needs correcting. Cllr Butterworth agreed to add her number to the bollard.
07/19/05	County Councillor's Report It was agreed that Chair Morrogh would request an update from County Cllr Moran.
07/19/06	District Councillor's Report The Council noted a resident's comment that there has been a reduction in the number of taxis parking up at the back of Station Road since District Cllr Gregory spoke with the station manager.
07/19/07	Co-Option of New Councillors None.
07/19/08	Previous Minutes Councillors agreed the minutes of the June Parish Council meetings as true and accurate records of proceedings and Chair Guy Morrogh signed the minutes.
07/19/09	Clerk's Report A request for the Highway Rangers to assist with restoring the soil slippage from properties on the B1039 onto the narrow footpath was sent 21/06 - no response received to date.
07/19/10	Financial Report i. It was agreed to continue membership of the Rural Community Council of Essex at a cost of £44. ii. It was agreed that there was insufficient information available to know whether Great Chesterford Parish Council's call for funding would represent value for money and it was resolved to request they complete a grant application form. iii. The clerk presented a statement and review of accounts and cheques for payment; 837 - CAS Annual insurance premium - £676.20 838 - Hardy Landscapes - grass cutting June - £285.60 839 - RCCE - annual membership - £52.80 840 - Clerk's salary June 2019 - £314.52 841 - Clerk's expenses June 2019 - £106.79 DD - eSlip monthly payroll May 2019 - £17.96 These were agreed for payment. It was also agreed that the clerk would add the new Councillors as signatories to the PC bank account

	and investigate online banking.
07/19/11	<p>Planning</p> <p>The following comments were agreed for return to Uttlesford District Council;</p> <p>i. UTT/19/1631/PAO3 - Mill House, Royston Road, Wendens Ambo Prior Notification of change of use of a building from office (use Class B1) to 15 no. dwellings (use Class C3)(26/07/19) <u>The Parish Council maintains it's objections to the numerous applications on this site, due to the the lack of allocation of affordable housing, over development of the site, insufficient car parking spaces, no safe pedestrian route to the dwellings, overlooking neighbouring property, and insufficient and inappropriate sewage disposal plumbing into an existing overloaded septic tank owned by a third party. It was agreed to ask the District Councillors to call this application into Committee.</u></p> <p>ii. UTT/19/1560/OP - Land Adjacent/east Norton House, Norton End, Rookery Lane, Wendens Ambo Outline planning application with all matters reserved except access for the erection of one dwelling and associated works. <u>It was agreed that the Parish Council does not object to this application, but raises concern regarding visibility, access and development outside the development boundary. The Parish Council is concerned about the volume of traffic accessing this single track road, particularly at the level crossing and notes the lack of passing spaces.</u></p> <p>iii. UTT/19/1638/FUL - Mill House, Royston Road, Wendens Ambo Extensions and internal and external alterations including changes to fenestration addition of balcony, bay windows, new entrance, alterations to roof including roof lights together with associated infrastructure works. <u>The Parish Council maintains it's objections to the numerous applications on this site, due to the lack of allocation of affordable housing, over development of the site, insufficient car parking spaces, no safe pedestrian route to the dwellings, overlooking neighbouring property, and insufficient and inappropriate sewage disposal plumbing into an existing overloaded septic tank owned by a third party. It was agreed to ask the District Councillors to call this application into Committee.</u></p>
07/19/12	<p>Publication of Councillor Details</p> <p>It was agreed that Parish Councillor Gmail addresses would be made available on the website and Village Magazine and that the clerk's address, telephone number and Gmail address would continue to be available on Agendas, the website and Village Magazine. Cllr Butterworth confirmed that she was happy for her phone number to also be included.</p>
07/19/13	<p>The Wick</p> <p>It was resolved that a mix of sharp sand and soil mixed with grass seed would be applied to the holes on The Wick in September. Cllr Lovett agreed to research availability.</p>
07/19/14	<p>Councillor Training</p> <p>It was agreed that the clerk would arrange councillor training for Wednesday 18th September.</p>
07/19/15	<p>Telephone Box</p> <p>It was agreed that suggestions for use of the telephone box would be requested on Facebook and also in the Village Magazine, alongside a request for a volunteer to undertake the refurbishment.</p>
07/19/16	<p>The Green Triangle</p> <p>It was agreed that Cllr Morrogh would liaise with Jo Slota-Newson.</p>
07/19/17	<p>Projector</p> <p>It was agreed that Chair Morrogh would circulate the details he has for approval to purchase a projector and freestanding screen at £610.</p>
07/19/18	<p>Church Path Parking</p> <p>Following discussion on how to resolve anti-social parking without spoiling the view in Church Path and maintaining access to the Church, it was agreed that the clerk would investigate residents parking criteria.</p>
07/19/19	<p>Emergency Planning</p> <p>It was agreed that Cllr Butterworth would update the Emergency Plan, liaise with the new Uttlesford Emergency Planning Officer where necessary and also create a version where personal details are not visible.</p>
07/19/20	<p>Parish Council Policies</p> <p>i. It was resolved to adopt the Risk Assessment policy at the September meeting.</p> <p>ii. It was resolved to review the Parish Council policies at the September meeting.</p>

07/19/21	Play Park Matting Cllr Butterworth detailed five quotes for the cleaning of the play park matting and it was resolved that testimonials and evidence of appropriate insurance would be requested. It was agreed that once this information had been received the cheapest full quotation with adequate insurance and positive feedback would be accepted.
07/19/22	Audley End Station Car Park It was noted that District Cllr Gregory has contacted Stuart Freer at Greater Anglia requesting that ticket issues are addressed and requesting clarification of short term parking for use of the shop at the station.
07/19/23	30mph Signs It was agreed that Chair Morrogh would draft a prioritised list of works to slow traffic in Wendens Ambo to forward to County Cllr Moran. Cllr Gibbs agreed to contact Lawford Parish council regarding their VAS.
07/19/24	Internet Access Following discussion regarding Barclays Digital eagles tea and teach scheme and Uttlesford's Digital Learners scheme, it was agreed that Wenden Neighbours would identify interested individuals and report back to the Council.
07/19/25	Matters to be raised for next meeting. i. Gigaclear update ii. Memorial tree location. iii. Memorial tree plaque. iv. Assets of community value.
07/19/26	Public Participation An unauthorised encampment of seven caravans are currently on Great Chesterford Recreation Ground. Cllr Gibbs agreed to mention on Facebook. Residents are invited to enjoy Wendens Ambo Summer Lunch on 22nd August in the Village Hall.
	Meeting closed at 22.05

The date of the next Parish Council Meeting will be held on 2nd September, 2019 at 8pm in Wendens Ambo Village Hall. The draft minutes of the meetings are posted on www.wendensambo.org.uk and displayed in the village notice board, in the Church Porch, The Fighting Cocks and The Bell. Members of the public and press are welcome to attend any Parish Council meeting.