

**Wendens Ambo Parish Council**  
**Minutes of Meeting 6th June, 2016**

Wendens Ambo Parish Council Meeting, Village Hall, Royston Road, Wendens Ambo, Essex, CB11 4JX at 8pm. Present: Cllr Isobel Grant (Chair), Cllr Jim Grant, Cllr Dominic Russell, Cllr Andrew Farrimond, Cllr Alan Lovett, Cllr Guy Morrogh and Cllr Ann Wade. In Attendance: District Cllr Julie Redfern, Parish Clerk and 3 Members of the Public.

<b>06/16/01</b>	<b>Chairman 's Welcome</b> Chairman Isobel Grant welcomed those present to the meeting.
<b>06/16/02</b>	<b>Apologies For Absence</b> Apologies for absence were received and accepted from District Cllr Robert Chambers.
<b>06/16/03</b>	<b>Declarations Of Interests</b> None declared.
<b>06/16/04</b>	<b>Public Participation</b> None.
<b>06/16/05</b>	<b>Previous Minutes</b> Councillors agreed the minutes of the May Annual Parish Council meeting as a true and accurate records of proceedings and Chairman Isobel Grant signed the minutes.
<b>06/16/06</b>	<p><b>Matters Arising</b></p> <p><u>Maintenance</u> Cllr Jim Grant reported; i. the bridge at Duck Street is overgrown ii. vegetation around the notice board needs cutting down.</p> <p><u>School Transport</u> Cllr Farrimond confirmed receipt of the resident's files to review for possible further action.</p> <p><u>Potholes and Rookery Lane</u> Cllr Russell reported that only Howard Rolfe has responded to his email, and has agreed to attend a site meeting to view the issues raised. District Cllr Julie Redfern confirmed that pot holes and education will be key issues at the Liaison Cabinet Meeting in the next 2 weeks and has asked the UDC chief executive to arrange a Highways meeting at the London Road Offices to meet with parish councillors to address the issues. 2 members of the public arrived.</p> <p><u>Green Triangle</u> Chairman Grant explained that she has been unable to arrange a meeting with Ros Millership and detailed to Cllr Redfern the Parish Council's position, as agreed at the May PC meeting. Cllr Redfern explained that UDC would like to create the access for the properties to enable parking at the front, wishes to get The Green gifted over to the Parish Council and acknowledges that the car park is in poor condition. Councillors pointed out that many houses in the vicinity do not have parking to the front of their properties. One homeowner commented that over a 25 year period he has complained to UDC many times about the condition of the parking; detailing lighting, flooding and haphazard parking preventing access to his property for himself and deliveries to his property. Councillors stated that both parking issues are caused by 25 years of neglect by UDC and failure to maintain their assets. Cllr Russell explained that the Parish Council feel that there is sufficient space to the rear of the properties to satisfy parking requirements if the area was maintained and lit and allocated spaces issued and would also be a cost effective solution. Cllr Wade asked Cllr Redfern if the space is being considered for other purposes. Cllr Redfern confirmed that UDC are reviewing all garage sites but that this particular site is complex due largely to the mixed tenure, and has been dismissed as suitable for housing. Councillors and the public expressed frustration at the perceived rewarding of tenants who flout their rental agreement and the lack of consequence for those who continue to park illegally and inconsiderately at the back and front of these properties, one of whom is a UDC employee. Cllr Redfern agreed to feed back all the issues raised and work towards a mutually agreeable solution which will be forwarded to Chairman Grant before the July PC meeting. Chairman Grant thanked District Cllr Redfern for attending.</p> <p><u>Walnut Trees On The Land Next To Glebe Cottages</u> The clerk reported no response from Ben Smeeden regarding the Parish Council's request to review his decision. District Cllr Redfern agreed to investigate.</p> <p><u>Speed Limit Request</u></p>

	<p>CDistrict Cllr Redfern agreed to investigate with Rissa Long the reason for the refusal of the 20mph speed limit.</p> <p>District Cllr Julie Redfern left the meeting.</p> <p><u>Transparency Code Funding</u></p> <p>The clerk reported receipt of the additional £600 Transparency Code Funding. It was agreed that the clerk would liaise with Cllr Morrogh regarding the proposed purchase of laptop and scanner, with a view to agreement at the July meeting.</p> <p><u>Viaduct Graffiti</u></p> <p>Cllr Morrogh reported that he is liasing with Network Rail.</p> <p><u>Sparrows End Roadworks</u></p> <p>It was noted that the roadworks are now completed.</p>
<b>06/16/07</b>	<p><b>Financial Report</b></p> <p>i. It was agreed to adjust the clerk`s mandatory pay scale from 1st April 2016 from £9.207 to £9.299/hour.</p> <p>ii. Cllr Grant explained that during the year end audit he has noticed that the PC appear to have no formal policy regarding assets and expenses. It was agreed that this matter would be addressed at the July PC meeting.</p> <p>iii. Cllr Grant confirmed that the internal audit has been completed. Section 2 of the Annual Return, The Accounting Statements were completed and agreed and signed by the Responsible Financial Officer and the Chairman. It was noted that review of the asset register will take place at the July Parish Council meeting.</p> <p>iv. Section 1 of the Annual Return, The Annual Governance Statement was completed and signed by the Chairman and the Clerk.</p> <p>Cllr Grant expressed his thanks to Casper Scott for his assistance with the internal audit.</p> <p>v. Cllr Grant presented a statement and review of accounts and cheques;</p> <p>641 - Clerk`s salary May 2016 - £287.00</p> <p>642 - Clerk`s expenses May 2016 - £53.45</p> <p>643 - Hardy Landscapes May 2016 - £252.00</p> <p>644 - E-on - £52.79</p> <p>645 - CAS Insurance - £972.63</p> <p>for payment. These were agreed.</p> <p>It was agreed to discuss Parish Council reserves at the July PC meeting.</p>
<b>06/16/08</b>	<p><b>Adoption of Telephone Box</b></p> <p>It was agreed that Cllr Wade would investigate and obtain quotes for professional restoration of the telephone box.</p>
<b>06/16/09</b>	<p><b>Village Plan Questionnaire</b></p> <p>It was agreed that Cllr Russell would recirculate the first stage of the questionnaire for agreement at the July meeting</p>
<b>06/16/10</b>	<p><b>Play Equipment On The Wick</b></p> <p>It was agreed that Cllrs Grant, Russell and Lovett would attend the site meeting on Wednesday 11th June and request further detail relating to location, noise issues and neighborhood consultation. FOWAPP would be encouraged to attend the July PC meeting to present their proposals to the council.</p>
<b>06/16/11</b>	<p><b>Reported Loud Music - All Night 7th May</b></p> <p>All reports have been forwarded to Janet O`Boyle at UDC.</p>
<b>06/16/12</b>	<p><b>Correspondence</b></p> <p>i. Network Rail - Level Crossing Reduction Strategy - public consultation at Newport Village Hall 2-7pm on Tuesday 21 June. it was agreed that Cllrs Morrogh and Lovett would attend the pre-meeting from 1-2pm for local strategic stakeholders.</p> <p>ii. Volunteer Uttlesford - requesting £15 for membership.</p> <p>iii. UALC - AGM 30th June - clerk to send apologies if unable to attend.</p>
<b>06/16/13</b>	<p><b>Matters To Be Raised For Next Meetings Agenda</b></p> <p>i. Tree on The Wick - requires attention.</p> <p>ii. Parish Council expenditure - to consider financing improvement works to the car park.</p> <p>iii. Gate license - Chinnel Meadow.</p> <p>iv. Pre-School - invite Chairman to attend meeting to update and advise PC as to any support which can be provided.</p> <p>v. Over-active strimmers ruining wildflowers again.</p>

<b>06/16/14</b>	<b>Public Participation</b> Friday 10th June - Terry Wade speaking at the AGM at the Village Hall Sunday 12th June - all welcome at The Queen`s Birthday Bring and Share Breakfast Party after the 9.30am Sunday service Tuesday 14th June - Wendens Ambo referendum debate - 8pm at The Church. It was suggested that the Parish Council should be informed of planning appeals and that a letter of thanks also confirming items for action should be forwarded to district councillors after attendance at meetings.
	<b>Meeting closed at 22.25</b>

The date of the next Parish Council Meeting is 4th July, 2016 at 8.00pm. The draft minutes of the meetings are posted on [www.wendensambo.org.uk](http://www.wendensambo.org.uk) and displayed in the Church Porch, The Fighting Cocks and The Bell. Members of the public and press are welcome to attend any Parish Council meeting.