

Wendens Ambo Parish Council
Draft Minutes of Meeting 3rd October, 2016

Wendens Ambo Parish Council Meeting, Village Hall, Royston Road, Wendens Ambo, Essex, CB11 4JX at 8pm. Present: Cllr Isobel Grant (Chair), Cllr Jim Grant, Cllr Dominic Russell, Cllr Andrew Farrimond, Cllr Guy Morrogh and Cllr Ann Wade. In Attendance: District Cllr Julie Redfern, Parish Clerk and 4 Members of the Public.

10/16/01	Chairman 's Welcome Chairman Isobel Grant welcomed those present to the meeting.
10/16/02	Apologies For Absence Apologies for absence were received and accepted from District Cllr Robert Chambers and Cllr Alan Lovett.
10/16/03	Declarations Of Interests None declared.
10/16/04	Public Participation None
10/16/05	Previous Minutes Councillors agreed the minutes of the September Parish Council meeting as a true and accurate records of proceedings and Chairman Isobel Grant signed the minutes.
10/16/06	Clerk `s Report The clerk reported; a. receipt of a quotation from DN Safety Surfacing of £38/sqm for black and £60/sqm for coloured wet pour at a depth of 40mm for possible play park extension. b. Cllr Lovett has confirmed that ECC have made no further contact or demand in relation to the bollard sited in Dodna Lane.
10/16/07	Financial Report a. Cllr Jim Grant confirmed that the external auditor has agreed that the 2015/16 accounts are in order. 4 queries were raised and resolved as; i. 2 cheques cashed but carried forward as liabilities were confirmed as recorded incorrectly. ii. reserves were highlighted as more than twice the precept but accepted against the list of PC projects. iii. £13,400 payment into the PC account was picked up as a variance, confirmed as held on behalf of the Play Park, similarly iv. the one off payment of £2,600 to Youth Club, transfer of their funds to their own account. As is required, the audit statement is advertised on the noticeboards and website and a copy of the annual return can be made available on application to the clerk b. The clerk presented a statement and review of accounts and cheques for payment; 663 - Clerk`s salary September - £241.80 664 - Clerk`s expenses September - £74.45 665 - PKF Littlejohn Audit Expenses - £120.00 666 - Wendens Ambo Village Hall - £40.00, which were agreed. c. It was agreed to maintain the threshold of obtaining three quotations at £750. d. It was agreed that the clerk would apply for delegate user access to Lloyds Bank to ensure accurate up-to-date financial reports can be issued at meetings. e. It was agreed that Cllr Jim Grant would update the assets register to include date of purchase, purchase price, depreciation value, insurance value and replacement value, and that the final document will be put on the website. f. It was agreed that the clerk would despatch a response to EALC protesting against the government proposals to extend council tax referendum principles to some or all local councils, essentially introducing capping to the Parish Sector, and in practise would not permit a variation greater than 2% for a council with a precept of £10K, potentially severely hampering the works of Parish Councils. Clerk to query the availability of a template response from EALC.
10/16/08	Planning It was agreed that no action was required in response to the dismissal of appeal APP/C1570/W16/3151054: UTT/15/3031/OP Land adjacent to Glebe Cottages.
10/16/09	Bollard In Dodna Lane Following discussion regarding concerns raised over possible safety issues relating to the bollard in Dodna Lane, it was agreed to defer a decision to the November PC meeting when full costings of an alternative bollard will be available, alongside confirmation of ECC approval of

	this suggested installation.
10/16/10	<p>Village Plan Questionnaire</p> <p>It was agreed that a notice would be placed in the parish magazine informing residents that in the next few months councillors will be delivering the village plan questionnaire for completion by residents. The completed questionnaires will be collected within 10 days of delivery. The questionnaire was agreed as per the sample provided, with the exclusion of the large parish map and the addition of a key to the village map detailing the conservation area and development boundary.</p> <p>District Cllr Julie Redfern gave her apologies for early departure and requested to be kept in the loop regarding Duck Street. Cllr Redfern also offered to assist with the delivery of questionnaires and welcomed applications from any village group for funding from the New Homes Bonus scheme.</p> <p>Cllr Redfern then left the meeting.</p>
10/16/11	<p>Duck Street and Rookery Lane</p> <p>Cllr Russell confirmed that Cllrs Rolfe and Lodge had not yet attended the proposed site meeting.</p>
10/16/12	<p>Village Works</p> <p>a. The litter pick was confirmed as Saturday 8th October, 10.30am meet.</p> <p>b. Cllr Morrogh confirmed that there had been no progress regarding the graffiti under the railway viaduct.</p> <p>c. Cllr Farrimond detailed the response to the school transport Freedom of Information request which states that despite noting in their policy that they needed a discretionary element to ensure their policy was not unlawful, they have set aside no budget and made no awards. Cllr Farrimond now intends to ascertain how many village children are affected and how local groups wish to address the situation.</p> <p>d. Cllr Wade confirmed that photographs of the telephone box will be forwarded to restoration companies for advice and quotation for the works.</p> <p>e. It was agreed that Cllr Russell would meet with the Play Park committee and invite them to attend the November Parish Council meeting to present up-to-date quotations with a detailed plan of action.</p> <p>f. Chairman Grant confirmed that UDC have agreed to the Parish Council request relating to parking in Station Road and have agreed to confirm in writing the specific details of the proposal once they have been formalised. UDC also agreed that it is their intention to continue to look at long term options for the parking area at the rear of the houses in Station Road and will update the Parish Council with any proposals, whilst ensuring that the area continues to be maintained and seeking legal advice regarding the parking of commercial vehicles in the area.</p> <p>g. Cllr Morrogh agreed to draft a proposal for the notice boards for the November meeting.</p> <p>h. It was agreed that Cllr Lovett would advise Paul Hitch with the cutting of the hedges on the Wick during the churchyard clear-up in November, and that cuttings would be transported to the dump.</p> <p>i. Chairman Isobel Grant confirmed that she has requested permission to forward Mrs Barrett's letter to Ben Smeeden, but has not yet received a response.</p> <p>j. Cllr Jim Grant detailed the purchase of 400 daffodils and narcissi, 75 snowdrops, 20 crocus, 100 anemones and 425 scilla, oxilis, allium and crocus at a total cost of £42 for the planting on 5th November and welcomed suggestions of locations to plant the bulbs.</p> <p>k. It was agreed that the Parish Council would increase their subscription to the parish magazine from 180 copies/month to 200/month incurring an additional £40 cost/year.</p> <p>l. Chairman Isobel Grant confirmed that nationally 160 arrests, seizure of 17 vehicles and 70 people being charged with offences relating to hare coursing under Operation Galileo 2015/16.</p> <p>m. Chairman Grant confirmed that the Watson Wilson family have agreed to develop and manage the Boxing Day Treasure Hunt, with an agreed budget of £65.</p> <p>n. It was agreed that Chairman Grant would contact The Saffron Walden Reporter to request coverage of ECC's decision to repair some, but not all of the potholes in Station Road, an area of high activity.</p> <p>o. Chairman Grant confirmed her request that Wendens Ambo Society would pursue the clarification of Rose Cottage's status (possible Grade II building.)</p>
10/16/13	<p>List of Parish Council Achievements</p> <p>No alterations required.</p>

10/16/14	<p>Correspondence</p> <p>i. Chairman Grant detailed receipt of a complaint relating to work in Mill Lane. The Parish Council were not invited to Affinity Water`s residents meeting and it would appear that the final result will be shipping containers painted in green gloss. Chairman Grant has liaised with UDC planning who have confirmed that the rules governing domestic properties are very different to those applicable to industrial buildings. It was agreed that Chairman Grant would raise the issue with Affinity and explain that the current plans are not in keeping with the area.</p> <p>ii. Chairman Grant detailed receipt of a complaint regarding a motorbike accessing Station Car Park via the garage forecourt.</p>
10/16/15	<p>Matters To Be Raised For Next Meeting`s Agenda</p> <p>i. 2017 Parish Council meeting dates.</p> <p>ii. Update on footpath maintenance and clearance - Cllr Lovett.</p> <p>iii. Level Crossing closure - Chairman Grant to restate the Parish Council`s previous concerns.</p> <p>iv. Accident reports to Parish Council - recent incidents include a child`s pram being hit and damaged by a cyclist and a truck crashing off the M11.</p>
10/16/16	<p>Public Participation</p> <p>Members of the public raised the following issues;</p> <p>i. the area housing the notice boards is untidy. Chairman Grant confirmed that plans are underway to rehouse and restore or replace the notice boards. It was then noted that the current location is the only location in the village where the edible snail and roman snail exist.</p> <p>ii. the maps accompanying the questionnaire would benefit from a title, an explanation and a key. Cllr Morrogh agreed to edit the maps and forward to the clerk for printing.</p> <p>iii. it was suggested that it would be beneficial to adjust the agenda so that matters requiring discussion with the District Councillors could be discussed before the District Councillors leave each month.</p>
	<p>Meeting closed at 21.55</p>

The date of the next Parish Council Meeting is 7th November 2016 at 8.00pm. The draft minutes of the meetings are posted on www.wendensambo.org.uk and displayed in the Church Porch, The Fighting Cocks and The Bell. Members of the public and press are welcome to attend any Parish Council meeting.