

**Wendens Ambo Parish Council**  
**Draft Minutes of Meeting 5th September, 2016**

Wendens Ambo Parish Council Meeting, Village Hall, Royston Road, Wendens Ambo, Essex, CB11 4JX at 8pm. Present: Cllr Isobel Grant (Chair), Cllr Jim Grant, Cllr Dominic Russell, Cllr Andrew Farrimond, Cllr Alan Lovett, Cllr Guy Morrogh and Cllr Ann Wade. In Attendance: Parish Clerk and 5 Members of the Public.

<b>09/16/01</b>	<b>Chairman 's Welcome</b> Chairman Isobel Grant welcomed those present to the meeting.
<b>09/16/02</b>	<b>Apologies For Absence</b> Apologies for absence were received and accepted from District Cllr Julie Redfern. (Apology from Cllr Robert Chambers received after meeting)
<b>09/16/03</b>	<b>Declarations Of Interests</b> None declared.
<b>09/16/04</b>	<b>Public Participation</b> None
<b>09/16/05</b>	<b>Previous Minutes</b> Councillors agreed the minutes of the July Parish Council meeting as a true and accurate records of proceedings and Chairman Isobel Grant signed the minutes.
<b>09/16/06</b>	<b>Clerk`s Report</b> a. The Freedom of Information request regarding when the deferral of the decision not to permit the 20mph speed limit in Duck Street will be reconsidered, has revealed that the report being compiled for the attention and decision of Councillor Johnson would likely be finalised before 29 July 2016 and would then be presented to Cllr Johnson at the first opportunity. It was agreed that Cllr Russell would raise this matter at his site meeting on 16th September with John Lodge and Cllr Rolfe of UDC where they plan to walk Duck Street and Rookery Lane to view the issues . b. Cllrs Isobel and Jim Grant are available to attend the proposed County Hall Meeting relating to road conditions in the parish any Tuesday in September (not the 6th) and await a confirmed meeting date from District Cllr Chambers. c. The quotation to repair/replace one third of the wet pour floor surface at the play park for planning purposes is ongoing and will be reviewed at the October meeting. d. Objections were submitted in response to Network Rail`s proposal to close level crossings E10- Dixies, Newport, E11- Windmills, Newport and E12- Wallaces, Wendens Ambo as agreed at the July PC meeting.
<b>09/16/07</b>	<b>Financial Report</b> a. Cllr Grant presented a statement and review of accounts and cheques; 654 - Clerk`s salary July 2016 - £241.80 655 - Clerk`s salary Aug 2016 - £241.80 656 - Hardy Landscapes July 2016 - £252.00 657 - Hardy Landscapes Aug 2016 - £252.00 658 - Auditor Fee - £125.00 659 - Play Inspection Company - £95.94 660 - Uttlesford Association of Local Councils - £25.00 661 - EALC Affiliation Fees - £119.32 662 - Clerk`s expenses - £68.50, which were agreed. b. The following new projects to be considered and funded by the Parish Council and their estimated costs were agreed; i. Replacement gates for The Wick - £1,500. ii. Replacement notice boards - £1,500. iii. Village sign - £3,000. iv. Contingency fund - Play Park - £2,000. v. Contribution to community improvements in Church - £1,000. vi. Replacement seats etc in Village - £600. vii. Special funding - possible precept grant reduction - £1,000. viii. Telephone box restoration - £2,000. This estimated total expenditure of £12,600 will reduce the current reserve from £30,700 to £15,640 by the end of March 2017, taking into consideration receipt of precept and the parish council expenditure incurred within that period.
<b>09/16/08</b>	<b>Bollard in Dodna Lane</b> Following receipt of a petition with 13 signatures, 3 of whom live in Wendens Ambo, requesting

	<p>the removal of the bollard in Dodna Lane, Cllr Lovett has liaised with the Local Footpaths Officer and currently awaits confirmation of permission to install a taller bollard. It was noted that the Parish Council had consulted with ECC before installation of the current bollard, who saw no issue and understood the need for the bollard for crime prevention reasons as there is no funding for Police to deal with the drug issues in that area. It was agreed that Cllr Wade would liaise with the petitioner and that Cllr Lovett would continue to work with ECC to find the best solution for all legal users of the byway.</p>
09/16/09	<p><b>Village Plan Questionnaire</b></p> <p>It was agreed that Cllr Russell would forward the documents for printing to the clerk, to print 200 copies, including the new projects list and parish boundary map. Envelopes will be labelled as important message from your Parish Council and Cllr Russell will request that they are delivered with the Parish Magazine. It was agreed that the results of the questionnaire would be collated and displayed at a village hall meeting.</p>
09/16/10	<p><b>Village Works</b></p> <p>a. The Litter Pick will go ahead on Saturday 8th October, starting at 10.30am.</p> <p>b. Cllr Morrogh is following up the graffiti under the railway viaduct.</p> <p>c. Cllr Farrimond detailed the complexities of the issues relating to the provision and cost of school transport following a change in policy at ECC from Sept 2015. Key points include the change of transport provision from catchment school to nearest school by road distance, which happens to be worse for residents of Wendens Ambo and other shared school areas, plus the unreasonable price increase, and lack of response or support from ECC, or willingness to apply it's available discretion to support parents affected during the transition period. It was agreed that Cllr Farrimond would circulate a letter for agreement at the October meeting to despatch to local schools, EALC and parish councils seeking support to campaign for improvements to the system. It was also agreed that the council would create an annual reminder for the website and Parish News, detailing the importance of obtaining accurate information with regarding school places and school transport.</p> <p>d. Cllr Wade agreed to despatch photographs of the telephone box to companies for advice on renovation.</p> <p>e. The 20mph speed limit was discussed in minute 09/16/06a.</p> <p>f. Chairman Grant detailed the recent site meeting at Station Road with 5 councillors, District Cllr Robert Chambers and UDC CEO Dawn French where Dawn French agreed to address the overgrown bushes in the parking to the rear of Station Road and wishes to proceed with their plan to create parking space for 2,4 and 6 Station Road on their front gardens. A tenant of one of the properties confirmed her agreement to slightly change the access to the parking by incorporating a small portion of her garden, moving the onto road access further to the east. Following extensive discussion it was agreed by a majority of 6 to 1 that in order to gain some control of the land and enable the best achievable outcome, that the Parish Council would support UDC's scheme to create parking spaces for 2, 4 and 6 Station Road, with the proviso of the implementation of the conditions detailed by Dawn French; including the gifting of the land to the Parish Council, the installation of bollards and the clearing of the foliage from the parking at the rear of Station Road. It was agreed that the chairman and the clerk would draft a letter confirming this and also request that the bollards are erected before the construction of the crossover and parking takes place to prevent further damage to the green. A member of the public left the meeting.</p> <p>g. Cllr Grant detailed the damage to the notice boards and it was agreed that Cllr Morrogh would research a replacement for the board opposite the village hall, and alternative sites. It was agreed that the Station Road notice board would be best replaced following completion of works in the area.</p> <p>h. Cllr Grant detailed the inadequate signage warning of unsuitability for HGVs at the ends of Rookery Lane and Duck Street and it was agreed that Cllr Russell would liaise with ECC requesting signage be sited on the main roads.</p> <p>i. It was agreed that Cllr Morrogh would deliver the traffic cones to Cllr Grant for use in the short term and that the workers installing the bollards on the green would be requested to remove the old metal post.</p> <p>j. The bulb planting session was arranged for Saturday 5th November with a budget of £50 to purchase approximately 30 kilos of daffodils, snowdrops and aconites.</p> <p>k. Thanks were extended to Kate and Mick Butcher for cleaning and repainting the village</p>

	stones. I. Cllr Lovett reported an improvement in the Rookery lane verges.
<b>09/16/11</b>	<b>Uttlesford Local Plan - Residential Allocation in Towns and Villages</b> It was noted that the proposed development in Newport will be very close to Wendens Ambo. It was agreed that the parish council were not currently considering a Rural Exception Site.
<b>09/16/12</b>	<b>List of Parish Council Achievements</b> Please see appendix 1. It was agreed that councillors would forward any suggested alterations to the clerk.
<b>09/16/13</b>	<b>FOWAPP</b> No information received
<b>09/16/14</b>	<b>Correspondence</b> Chairman Grant confirmed receipt of a letter from Mrs Barrett who planted the walnut trees in 1980 as seedlings from Battersea Park. It was agreed that Chairman Grant would request permission to forward her letter to Ben Smeeden and District Cllr Julie Redfern. Cllr Wade detailed a request from Tom White to report hare coursers to the Police, and not approach them Chairman Grant confirmed that following parish council agreement that the council did not object to planning application UTT/16/1855/HHF which therefore did not necessitate the calling of an extraordinary meeting, and following consultation with residents and neighbours, did dispatch a letter on behalf of councillors (as residents) to UDC stating no objection providing the thatched cottage is not interfered with and that works were carried out in accordance with grade 2 listing regulations, and also highlighting that the property Rose Cottage is listed as a stable .
<b>09/16/15</b>	<b>Matters To Be Raised For Next Meeting`s Agenda</b> i. Trimming of the hedges on The Wick - Cllr Russell enquiring. ii. Parish Magazine - increased contribution request. iii. Increase of threshold for 3 quotations from £750- £1,000. iv. Potholes - Royston Road v. Assets register policy. vi. Hare Coursing
<b>09/16/16</b>	<b>Public Participation</b> Sue Watson detailed the donation of a painting to the village from the King family and suggested hanging the painting in the village hall. Sue confirmed the new deadline for the parish magazine is the 15th of the month.
	<b>Meeting closed at 22.20</b>

The date of the next Parish Council Meeting is 3rd October 2016 at 8.00pm. The draft minutes of the meetings are posted on [www.wendensambo.org.uk](http://www.wendensambo.org.uk) and displayed in the Church Porch, The Fighting Cocks and The Bell. Members of the public and press are welcome to attend any Parish Council meeting.