

Wendens Ambo Parish Council

To: Members of Wendens Ambo Parish Council - You are hereby summoned to attend the Parish Council Meeting of Wendens Ambo Parish Council **on SKYPE** on Monday 6th April, 2020 at 8.00pm for the purpose of transacting the following business.

Parish Clerk - 31/03/2020



Amanda Lindsell, 56 Wash Cottages, Thaxted Road, Debden, Saffron Walden, Essex, CB11 3LS
wambopc@gmail.com

Agenda

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| 04/20/01 | Chair`s welcome |
| 04/20/02 | Apologies and reasons for absence |
| 04/20/03 | Declarations of interests |
| 04/20/04 | Public Participation 15 minutes will be made available to address questions raised by members of the public to the Clerk by midday 06/04/2020. |
| 04/20/05 | County Councillor`s Report |
| 04/20/06 | District Councillor`s Report |
| 04/20/07 | Previous Minutes To agree the minutes of the March Parish Council meeting as a true and accurate record of proceedings. |
| 04/20/08 | Clerk`s Report To receive an update on matters agreed at the March Parish Council Meeting. |
| 04/20/09 | Financial Report i. To consider increasing the clerk`s hourly rate to SCP25. ii. Cheques to be agreed and signed and reconciliation and bank statements to be circulated. |
| 04/20/10 | Planning i. To agree a response to planning application; UTT/20/0658/FUL - Audley End Station, Station Road, Wendens Ambo Surface car park extension at Audley End Railway Station to provide an additional 152 car parking spaces, lighting, CCTV security cameras, signage, access and associated hard and soft landscaping. (23/04/2020) To note the following planning decisions; ii. UTT/19/3154/FUL - Former Indian Take Away, Station House, Station Road, Wendens Ambo Retention of existing A5 Use Class, installation of new commercial kitchen and extracts, refurbishment of internal areas, use of side window as serving hatch and removal of external advertising along with associated works - <u>Approved with conditions.</u> iii. UTT/19/3155/LB - Former Indian Take Away, Station House, Station Road, Wendens Ambo Retention of existing A5 Use Class, installation of new commercial kitchen and extracts, refurbishment of internal areas, use of side window as serving hatch and removal of external advertising along with associated works - <u>Approved with conditions.</u> |
| 04/20/11 | War Memorial To consider co-ordinating cleaning of the war memorial. |
| 04/20/12 | Website To consider website provision to ensure compliance with GDPR. |
| 04/20/13 | Green Triangle Update To receive an update. |
| 04/20/14 | Sand Bags To agree appropriate storage area for the sand bags. |
| 04/20/15 | School Transport To receive an update |

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| 04/20/16 | <p>Emergency Powers</p> <p>Following recent advice from the Essex Association of Local Councils and the National Association of Local Councils, the Parish Council will consider;</p> <ul style="list-style-type: none"> i. Cancelling all public Parish Council meetings with immediate effect. ii. Co-ordinating monthly Parish Council meetings on Skype. The Clerk will publish agendas for these meetings with at least three clear working days notice as required for usual Parish Council meetings. Residents wishing to raise items within the public forum, may contact the clerk in writing, by phone or email, before midday on the day of the meeting. Draft minutes of the meetings will be made available to the public within 48 hours on the village email group, the Parish Council website and the village notice board. iii. Devolving power to the Clerk to approve and make any payments below £500 in conjunction with the Chair. iv. Devolving power to the Clerk to approve and make any payments below £1500 with approval via email from three Councillors. v. Payments requiring approval above £1500 require approval from all Councillors via simple majority in the usual way, with the Chair`s casting vote as necessary. vi. All decisions need to be made on the monthly Skype meeting via simple majority with the Chair`s casting vote as necessary. vii. Decisions requiring prompt action to be made via new email chain, with approval from three Councillors. viii. Genuinely urgent decisions to be proposed to the Parish Council on email, and ratified by two of the Chair and any Councillor. Any doubt as to promptness or urgency or whether it can wait until a Skype meeting to be settled by the Chair.. ix. These powers to be in place for a period of three months, subject to review and cancellation at any point by simple majority, and renewal after three months on the same basis. |
| 04/20/17 | <p>Telephone Box</p> <p>To receive an update on the telephone box renovation.</p> |
| 04/20/18 | <p>Responsible Dog Ownership</p> <p>To consider a response to the increased amount of dog excrement being left around the parish.</p> |
| 04/20/19 | <p>Wenden Neighbours</p> <p>To receive an update on work being undertaken to help residents have access to services and shopping, whilst being kept safe during the Covid-19 pandemic.</p> |
| 04/20/20 | <p>Matters to be raised for next meeting`s agenda</p> |

The date of the next Parish Council Meeting is 4th May, 2020 at 8.00 pm. The draft minutes of the meetings are posted on www.wendensambo.org.uk and displayed in the village notice board, in the Church Porch, "The Fighting Cocks" and "The Bell".