

Wendens Ambo Parish Council

Draft Minutes of Parish Council Meeting 4th May, 2020

Wendens Ambo Parish Council Meeting on Skype at 8pm.

Present: Chair Gail Gibbs, Cllr Kathryn Butterworth and Cllr Clive Glazebrook.

In Attendance: District Cllr Neil Gregory and the clerk.

05/20/01	Chair`s Welcome Chair Gail Gibbs welcomed everyone to the meeting.
05/20/02	Apologies For Absence Apologies for absence were received and noted from District Cllr Richard Pavitt and Cllr Alan Lovett.
05/20/03	Declarations Of Interests None.
05/20/04	Public Participation The clerk shared the following items raised by members of the public; i. A request to chase Essex Highways and request that the Clanver End lane is repaired, referencing Lorkings Lane to discourage four wheel drivers and motor bike riders. Cllr Alan Lovett had also asked for his support to be noted for this action. It was agreed that Cllr Glazebrook would meet with the resident to walk the area and report back to the June meeting. ii. Concerns regarding the appearance of a large concrete platform (the size of two lorries) extending out of the loading area of the IMT factory in Bearwalden Business Park. <i>Cllr Sam Slota-Newson joined the meeting.</i> It was agreed that the clerk would raise the issue with UDC`s planning department. <i>Cllrs Simon Rowley and Trevor Back joined the meeting.</i>
05/20/05	County Councillor`s Report No report submitted. The Clerk read out a report given by County Cllr Moran at a meeting the previous week; "County Cllr John Moran confirmed that he has been promoted to the role of Deputy Cabinet Member for Health and Adult Social Care. Essex County Council through good management and foresight, six years ago established a commercial office in China and as a result have been able to purchase sufficient PPE for staff, care homes and community care staff. Covid-19 continues to dominate the Council`s work, although the main issues are in the south of Essex, where the infection and death rate increases. Princess Alexandra Hospital (PAH) currently has 21 ventilators, with 7 in use 29/04/2020 am. At the start of the pandemic ECC, within two weeks had secured an additional 1200 beds for patients being discharged from hospital, 550 of those beds have been used and two hotels have been obtained to house NHS and Community Care staff. District Cllr Gregory noted how impressed he was with Essex Social Services response to the pandemic and County Cllr John Moran agreed that officers have been amazing, working twelve hours a day, seven days a week to help maintain services."
05/20/06	District Councillor`s Report District Cllr Neil Gregory confirmed; i. The garden waste bin collections have recommenced, although the green waste skips are unlikely to be reestablished until social distancing measures are relaxed. ii. At an Extra-Ordinary Meeting 30/04/2020, UDC voted 31/7 in favour of throwing out the Local Plan and starting again. District Cllr Gregory went on to note the importance of Neighbourhood Plans to protect villages in the absence of a Local Plan and five year land supply. iii. Stansted Airport have until 24/07/2020 to appeal their planning decision, if they do not proceed with their application £1.7m will be released in UDC reserves. iv. The Covid-19 pandemic has resulted in a District Council forecast deficit of £5m, for 2020. UDC`s planning income is down 50%, car park incomes are down 75% and rent arrears are up by £0.5m. The government allocated £1.6b to Councils last week, of which UDC received £26k, another £1.6b is

	<p>allocated this week, with UDC to receive £900k.</p> <p>District Cllr Gregory praised UDC's director of finance and his team, housing benefit enquiries have tripled, alongside Council tax assistance requests and staff are diversifying their roles to help out.</p> <p>v. £15m has been allocated in small business grants from central Government, to local businesses.</p> <p><i>District Cllr Neil Gregory left the meeting.</i></p>
05/20/07	<p>Previous Minutes</p> <p>Councillors agreed the minutes of the April Parish Council meeting as a true and accurate record of proceedings and Chair Gail Gibbs devolved power to the Clerk to sign the minutes on her behalf.</p>
05/20/08	<p>Clerk's Report</p> <p>The clerk reported;</p> <p>i. The availability of 500ml cans of bio-degradable paint to highlight dog waste available £5/bottle + VAT + P+P.</p>
05/20/09	<p>Financial Report</p> <p>i. The council agreed to continue affiliation with EALC and NALC, and payment of the annual fees.</p> <p>ii. It was agreed that the clerk would sign up for Zoom pro-plan at the reduced fee of £6.99 a month and discuss with other Councils whether they wish to share the package.</p> <p>iii. The clerk presented a statement and review of accounts and cheques for payment;</p> <p>881 - EALC/NALC Affiliation 2020/21 - £140.75</p> <p>882 - Clerk's salary April 2020 - £425.34</p> <p>883 - Clerk's expenses April 2020 - £41.40</p> <p>884 - E.On Church path street light - £96.13</p> <p>885 - Hardy Landscapes - grass cutting April 2020 - £295.20</p> <p>These were agreed for payment. It was agreed that the Clerk will bring the cheques to Wendens Ambo for signature, when bringing the minutes over for the notice board, within 48 hours of the Council meeting.</p> <p>iv. It was agreed that as a smaller authority whose gross annual income or gross annual expenditure does not exceed £25,000 the council are exempt from sending the Annual Governance and Accountability Return to the external auditor for a limited assurance review, and the Certificate of Exemption was completed and signed by the Responsible Financial Officer, and will also be signed by the Chair at the earliest opportunity.</p> <p>v. The Council agreed to appoint Yvonne Morton to carry out the internal audit of the Council accounts.</p> <p>vi. The Annual Governance Statement of the Annual Governance and Accountability Return 2019/20 was read out, approved, completed and signed by the clerk, and will also be signed by the Chair at the earliest opportunity.</p> <p>vii. The annual accounts were circulated and approved and the Accounting Statement of the Annual Governance and Accountability Return 2019/20 was read out, approved, completed and signed by the Responsible Financial Officer, and will also be signed by the Chair at the earliest opportunity.</p> <p>viii. The completion of the Notice of Public Rights and Publication of Annual Governance and Accountability Return (Exempt Authority) to be displayed from 13th June 2020, and making available the Annual Governance and Accountability Return and associated documents on application to the clerk, between 15/06/20 and 24/07/20 was noted.</p>
05/20/10	<p>Planning</p> <p>The following planning decision was noted;</p> <p>UTT/20/0351/HHF - Kingfisher House, Duck Street, Wendens Ambo</p> <p>Extension of existing bedroom at first floor level in location of existing balcony, addition of pitched roof to existing dormer, addition of roof lights to existing loft space. <u>Approved with conditions.</u></p>
05/20/11	<p>Telephone Box</p> <p>It was agreed that volunteers would again be requested regarding the renovation of the telephone box.</p>
05/20/12	<p>Stay At Home Street Party to Commemorate VE Day</p> <p>It was agreed that the Parish Council are supportive of the widely publicised Stay at Home Street Party on Friday 8th May. The timetable as circulated for those wishing to participate is;</p> <p>Prepare for the day by decorating your house in red, white and blue.</p> <p>11am - 2 minutes silence on your doorstep.</p>

	<p>3pm - Churchill speech shown on the BBC. 4pm - tea and scones (or coffee and cake) 6pm - dinner and raise a glass to your neighbours. 9pm - Nationwide sing-a -long to "We`ll meet again", with the Royal British Legion, after the Queen`s address. Please remember to follow the social distancing guidelines.</p>
05/20/13	<p>Responsible Dog Ownership The Council resolved to not purchase the bio-degradeable spray paint to highlight dog mess issues, but will send a message to residents requesting that individuals clear up after their own dogs.</p>
05/20/14	<p>Annual Parish Council Meeting and Annual Parish Meeting The Council resolved to postpone the Annual Parish Council Meeting and Annual Parish Meeting until May 2021.</p>
05/20/15	<p>Matters to be raised for next meeting. i. Village celebration when normal service is resumed. ii. Request that the grass cutting on the Wick includes cutting back the nettles and brush area to discourage rabbits. iii. Clerk to speak with UDC planning regarding notification of applications on parish boundary locations.</p>
	Meeting closed at 21.07

The date of the next Parish Council Meeting will be held on 1st June , 2020 at 8pm, platform to be finalised.