

Wendens Ambo Parish Council

Draft Minutes of Parish Council Meeting 7th September, 2020

Wendens Ambo Parish Council Meeting on Zoom at 8pm.

Present: Chair Gail Gibbs, Cllr Kathryn Butterworth, Cllr Simon Rowley and Cllr Sam Slota-Newson.

In Attendance: District Cllr Neil Gregory, two members of the public and the clerk.

09/20/01	<p>Chair`s Welcome As Chair Gail Gibbs was present on speaker phone, without access to the internet, it was agreed that Cllr Sam Slota-Newson would chair the meeting. Cllr Sam Slota-Newson welcomed everyone to the meeting.</p>
09/20/02	<p>Apologies For Absence Apologies for absence were received and noted from District Cllr Richard Pavitt and Cllrs Trevor Back and Alan Lovett.</p>
09/20/03	<p>Declarations Of Interests None.</p>
09/20/04	<p>Public Participation A member of the public explained that she had the following items to raise, some on behalf of other residents not present at the meeting;</p> <ul style="list-style-type: none"> i. Permission requested (and granted) from the Parish Council for FOWAC to borrow the traffic cones for their event on Saturday. Thanks were expressed to the Parish Council for the offer of use of The Wick, for this event, however this is no longer required as the event is being held in the Village Hall car park. ii. Further funds requested for spring bulbs as part of the telephone box renovations. The clerk noted that there is >£230 remaining in grant funds for this project., and will advise the volunteers to proceed. iii. Clarity was requested over whether the Parish Council was consulted by Uttlesford District Council regarding the name change of the Mill House to The Pines. The Parish Council were not consulted. iv. Clarity was requested over who submitted the complaint relating to the installation of a ramp at IMT Aviation. Chair Gibbs confirmed that the complaint was raised locally by a resident concerned about run off water. v. Attention was drawn to a pot hole by a cover outside The Bell that has been repaired by Affinity, despite the first repair being done by Essex Highways. Chair Gibbs confirmed that she has also reported the matter recently. vi. The Parish Council were asked why not all items raised under "Matters to be raised for the next meeting's agenda" end up on the agenda, the Council agreed to change the title to " Matters for further discussion." vii. The name of the brook through the village has been a matter for discussion and it seems that it is impossible to find an historic point of reference for the name. The Parish Council notes that the brook is popularly known as Wenden Brook. Chair Gibbs noted that the brook was recently reported to be 98% sewerage. viii. It was noted that the Parish Council had anticipated attendance at the meeting by the Fighting Cocks representatives to discuss their planning application. The Council noted their anticipation of submission of a revised application by the applicants.
09/20/05	<p>County Councillor`s Report None submitted.</p>
09/20/06	<p>District Councillor`s Report District Cllr Neil Gregory reported;</p> <ul style="list-style-type: none"> i. School transport appears to be working, despite teething issues. ii. The finance director at UDC has worked wonders to stabilise the medium term financial forecast, with UDC in a far stronger position than most councils. iii. The District Councillors have £2000 each to distribute as grants between their seven parishes.

	<p>iv. Scrutiny Committee heavily criticised the lack of measurable progress with the Local Plan at this week`s meeting.</p> <p>v. The Government`s consultation on the White Paper - Planning for the Future includes;</p> <p>i. Consultation on changes to the calculation for assessing housing need - 01/10/2020 deadline.</p> <p>ii. Consultation on changes to the content and preparation of Local Plans and also to Development Management and how planning applications are dealt with. - 29/10/2020 deadline.</p>
09/20/07	<p>Previous Minutes</p> <p>Councillors agreed the minutes of the August Parish Council meeting as a true and accurate records of proceedings and Acting Chair Sam Slota-Newson devolved power to the Clerk to sign the minutes on his behalf.</p>
09/20/08	<p>Clerk`s Report</p> <p>i. New printer ordered from the grant, arriving this week.</p> <p>ii. Enquiries into the chauffeur business on Station Road revealed that they are a legitimately licensed Private Hire Operator with UDC. Their licence runs from 04/11/2015 to 31/10/2020 and there is an Enforcement case open for this address ENF/20/0089/C. It is currently under investigation for business operating from a residential property but the officer has been unable to attend the site due to visiting restrictions caused by the Covid 19 lockdown. District Cllr Neil Gregory and the clerk have been added as complainants and will be notified in due course of the outcome of the case.</p> <p>iii. The online account application with Unity Trust requires councillors to sign the documentation, and also provide proof of identity from Cllr Back.</p> <p>iv. Unfortunately Cllr Glazebrook submitted his resignation from the Parish Council 17/08/2020. I have notified UDC and advertised the vacancy as required. If an election is not requested by 5pm 09/09/2020, then the Parish Council will be able to co-opt a new member on to the Council. If an election is requested then it cannot be held until May 2021, due to current Covid restrictions. Thanks were extended to Clive Glazebrook for his work with the Parish Council.</p>
09/20/09	<p>Financial Report</p> <p>i. The clerk presented a statement and review of accounts and cheques for payment;</p> <p>906 - Wendens Ambo Parish Council - new account transfer - £500.00</p> <p>907 - Hardy Landscapes Ltd - July 2020 grass cutting - £147.60</p> <p>908 - The Play Inspection Company - annual inspection - £95.94</p> <p>909 - Mrs G Gibbs - B&Q padlock - £22.00</p> <p>910 - Mrs A Lindsell - Clerk`s salary August 2020 - £425.14</p> <p>911 - Mrs A Lindsell - Clerk`s expenses August 2020 - £73.25</p> <p>912 - Curry`s new printer - £245.00</p> <p>913 - Hardy Landscapes Ltd - August 2020 grass cutting - £147.60</p> <p>These were agreed for payment. It was agreed that the Clerk will bring the cheques to Wendens Ambo for signature, when bringing the minutes over for the notice board, within 48 hours of the Council meeting.</p> <p>ii. The Council noted receipt of the Local Government Services Pay Agreement for 2020/2021 & the National Salary Award Scales received from the National Association of Local Councils for salary pay scales for Clerks.</p>
09/20/10	<p>Planning</p> <p>The following comments were agreed for return to Uttlesford District Council;</p> <p>i. UTT/20/2082/HHF - Newerne, Nats Lane, Wendens Ambo Removal of existing conservatory and erection of new conservatory. <u>No objections.</u></p> <p>ii. UTT/20/1932/OP - Bulse Grange, Rookery Lane, Wendens Ambo Outline planning application, with all matters reserved, for a single residential dwelling. <u>No objections in anticipation of submission of detailed planning for appropriate sewage drainage.</u></p> <p>The following planning decisions were noted;</p> <p>iii. UTT/20/1705/DOC- Mill House, Royston Road, Wendens Ambo Application to discharge condition 2 (Environmental Assessment) attached to UTT/19/1631/PA03 - <u>Discharge conditions in part.</u></p> <p>iv. UTT/20/1501/FUL - The Cottage, Audley End Business Centre, Mutlow Hill, Wendens Ambo</p>

	Proposed change of use from B1 (offices) to D2 (Gym) and D1 (Clinic) - <u>Approved with conditions.</u> v. UTT/19/2948/FUL - Land South Of The Mill, Royston Road, Wendens Ambo Erection of a block of 8 no. residential units together with associated infrastructure, works and landscaping - <u>Refused</u>
09/20/11	Website The Council resolved to request an update from Cllr Back regarding when the website will be launched.
09/20/12	Neighbourhood Plan The Council resolved to reconsider undertaking a Neighbourhood Plan, once the Government's White Paper consultation is better understood.
09/20/13	Government Consultation on White Paper - Planning for the Future It was agreed that Chair Gibbs, Cllr Kathryn Butterworth and Cllr Sam Slota-Newson will review the consultation documents and report back to the Parish Council with a draft response for agreement. <i>District Cllr Neil Gregory left the meeting.</i>
09/20/14	Waste Bins It was agreed that the Clerk would order 2 waste bins and 1 dog waste bin and that Chair Gibbs would co-ordinate their siting; i. On the main road near Chinnel Lane. ii. At the bottom of Rookery Lane. iii. Dog waste bin to be located on the diagonal footpath off Rookery Lane, close to the verge, avoiding the gateway and footpath.
09/20/15	Play Park It was agreed that Chair Gibbs and Cllr Butterworth would review the play park inspection report on site to establish necessary works. Cllr Butterworth also resolved to carefully establish a group of volunteers to undertake necessary cleaning in the park, mindful of Government guidance relating to social distancing and gatherings.
09/20/16	Road Safety i. It was agreed that a review of the road signage in Wendens Ambo would be considered in the future. ii. It was agreed that residents need to email their MP and County Councillor to demand action to improve road safety, including the extension of the 30mph speed limit out of the village and at the bottom of Rookery Lane. Chair Gibbs and Cllr Rowley resolved to co-opt additional support with the intention of forming a community action group, and also liaise with Ickleton Parish Council regarding how they achieved their traffic calming measures.
09/20/17	Tree Planting Initiative The Parish Council approved Cllr Lovett's suggested tree requirements for Jubilee Woods from the UDC tree planting initiative; 30 holly, 10 yew and 50 mixed native whips.
09/20/18	Matters For Further Discussion i. Concern was raised by a resident that they felt that the Parish Council had not adequately responded to complaints relating to works undertaken at The Bell without planning consent and within the Conservation Area. Acting Chair Slota-Newson confirmed that the Parish Council had discussed the issues raised and noted that the public can contact UDC regarding any complaints and concerns that they have, and asked whether UDC had been notified. Chair Gibbs confirmed that the issues have been raised with UDC by the Parish Council, who said that The Bell were working with them, although the Parish Council have not been notified of any planning applications to date. The resident explained that they felt that it was inappropriate to discuss the planning application at the Fighting Cocks, yet not discuss the lack of planning application at The Bell. Acting Chair Slota-Newson explained that the Parish Council have a responsibility to consider planning applications before them and agreed to look into whether further action is required. The clerk reminded the meeting that the Parish Council do not make planning decisions and are just a statutory consultee, where as Uttlesford District Council are responsible for planning matters and any necessary enforcement. Residents can contact Uttlesford District Council by letter, telephone or email to raise any issues they may have relating to planning.
	Meeting closed at 21.22

The next Parish Council Meeting will be held on 5th October, 2020 at 8pm, on Zoom.