

Wendens Ambo Parish Council

Draft Minutes of Parish Council Meeting 10th May, 2021

Wendens Ambo Parish Council Meeting on Zoom at 8pm.

Present: Chair Gail Gibbs, Cllr Alan Lovett, Cllr Kathryn Butterworth and Cllr Sam Slota-Newson.

In Attendance: Two members of the public and the clerk.

05/21/01	<p>Chair`s Welcome Chair Gail Gibbs welcomed everyone to the meeting.</p>
05/21/02	<p>Apologies For Absence None.</p>
05/21/03	<p>Declarations Of Interests None.</p>
05/21/04	<p>Public Participation A member of the public raised concerns regarding the littering of black dog waste bags on the track from the bridge over the stream near the viaduct up the side of Bear Walden industrial estate. The bridge and track are not a public right of way and the whole of the Bear Walden estate is private with no public access from the main road through the estate. The member of the public requested that the Parish Council put a strong comment on the village Facebook page requesting that members of the public take responsibility for their pets. <i>District Councillor Neil Gregory and Councillor Simon Rowley joined the meeting.</i> The Council agreed that Chair Gibbs and Cllr Butterworth would put a notice on the Facebook page.</p>
05/21/05	<p>Co-Option of New Councillor No candidates have come forward. The Council resolved to continue to encourage residents to consider this position.</p>
05/21/06	<p>County Councillor`s Report None submitted.</p>
05/21/07	<p>District Councillor`s Report District Councillor Neil Gregory reported; i. The election of a new County Councillor, Paul Gadd from R4U, who is a lawyer by trade and very interested in detail. District Cllrs Gregory and Pavitt will be touring the area with County Cllr Gadd next week, and requested that the Parish Council forward a list of priority issues for consideration. ii. UDC`s Chief Executive Dawn French has announced her retirement at the end of August. District Cllr Gregory commended Dawn for getting the District Council through Covid and transforming the Council`s finances from extremely shaky to strong, and noted that a large degree of reform is still required. iii. The call for sites will be publically available by the end of May, many more sites will be offered than required. There is an unverified rumour that a previously disinterested land owner may no longer be opposed to development on their land.</p>
05/21/08	<p>Previous Minutes Councillors agreed the minutes of the April Parish Council meeting as a true and accurate records of proceedings and Chair Gail Gibbs devolved power to the Clerk to sign the minutes on her behalf.</p>
05/21/09	<p>Clerk`s Report The clerk reported; i. Trevor Back has now been reimbursed for the website costs. ii. The asset register is in the process of being updated to include photographs for insurance purposes.</p>
05/21/10	<p>Financial Report i. The clerk presented a statement and review of accounts and invoices for payment; OP - Hardy Landscapes - grass cutting April - £304.80 OP - Strutt & Parker - rent of The Wick Nov20-Nov21 - £300.00 OP - Clerk`s salary - April 2021 - £436.37 OP - Clerk`s expenses - April 2021 - £47.25</p>

	<p>OP - Annual insurance premium - £614.60 These were agreed for payment.</p> <p>ii. It was agreed that as a smaller authority whose gross annual income or gross annual expenditure does not exceed £25,000 the council are exempt from sending the Annual Governance and Accountability Return to the external auditor for a limited assurance review, and the Certificate of Exemption was completed and signed by the Responsible Financial Officer, and will also be signed by the Chair at the earliest opportunity.</p> <p>iii. The Council agreed to appoint Yvonne Morton to carry out the internal audit of the Council accounts.</p> <p>iv. The Annual Governance Statement of the Annual Governance and Accountability Return 2020/21 was read out, approved, completed and signed by the clerk, and will also be signed by the Chair at the earliest opportunity.</p> <p>v. The annual accounts were circulated and approved and the Accounting Statement of the Annual Governance and Accountability Return 2020/21 was read out, approved, completed and signed by the Responsible Financial Officer, and will also be signed by the Chair at the earliest opportunity.</p> <p>vi. The completion of the Notice of Public Rights and Publication of Annual Governance and Accountability Return (Exempt Authority) to be displayed from 7th June 2021, and making available the Annual Governance and Accountability Return and associated documents on application to the clerk, between 14/06/21 and 23/07/21 was noted.</p> <p><i>A member of the public joined the meeting.</i></p>
<p>05/21/11</p>	<p>Planning</p> <p>The following comments were agreed for return to Uttlesford District Council;</p> <p>ii. UTT/21/1337/HHF - Little Parva, Duck Street, Wendens Ambo Front first floor extension, side two storey extension and rear single storey extension - <u>No objections.</u></p> <p>i. UTT/21/1250/DFO - Land Rear Of Chaumiere, Nats Lane, Wendens Ambo Details following outline application UTT/18/2572/OP - Details of appearance, landscaping, layout and scale for the erection of 1 no. dwelling with integral double garage and associated landscaping - <u>No objections.</u></p> <p>iii. UTT/21/1435/AV - Station House, Station Road, Wendens Ambo 1 no. wall mounted fascia sign with overhead external illumination - <u>No objections.</u></p> <p>iv. UTT/21/1433/FUL - Station House, Station Road, Wendens Ambo Use as hot food takeaway (sui generis); and installation of new commercial kitchen. Refurbishment of the ground floor rooms. Use of side window as serving hatch and the replacement of advertising signs and associated works - <u>No objections.</u></p> <p>v. UTT/21/1434/LB - Station House, Station Road, Wendens Ambo Use as hot food takeaway (sui generis); and installation of new commercial kitchen. Refurbishment of the ground floor rooms. Use of side window as serving hatch and the replacement of advertising signs and associated works - <u>No objections.</u></p> <p>The following planning decisions were noted;</p> <p>vi. UTT/21/0689/FUL - Aviation House, Bearwalden Business Park, Royston Road, Wendens Ambo Section 73A part retrospective application for the erection of extensions to 2 no. existing buildings - <u>Unconditional approval.</u></p> <p>vii. UTT/21/0579/AV - Station House, Station Road, Wendens Ambo 1 no. Fascia sign and 1 no. projecting sign - <u>Withdrawn.</u></p> <p>viii. UTT/21/0417/LB - Station House, Station Road, Wendens Ambo Retention of use as hot food takeaway. Proposed installation of new commercial kitchen, refurbishment of ground floor rooms, use of side window as serving hatch and replacement of advertising signs and associated works - <u>Withdrawn.</u></p> <p>ix. UTT/21/0416/FUL - Station House, Station Road, Wendens Ambo Retention of use as hot food takeaway - <u>Withdrawn.</u></p> <p>x. UTT/21/0394/LB - Rookery Cottage, Rookery Lane, Wendens Ambo Replacement of existing wooden external side door and frame with new bespoke solid oak door and frame - <u>Approved with conditions.</u></p>

05/21/12	Parish Council Website The Council agreed that they would forward items for inclusion on the Parish Council website, to the Clerk to update the website.
05/21/13	Village Views The Council agreed that the Clerk would be the liaison point with the Village Views, and submit reports on behalf of the Parish Council.
05/21/14	Parish Council Meetings It was agreed that Chair Gibbs and Cllr Slota-Newson will investigate the possibility of holding the June Council Meeting in the Church, to enable appropriate social distancing. It was agreed that the clerk would look into payment for hire costs.
05/21/15	Mains Drainage Chair Gibbs noted that most of the village falls within the SPZ1 map, which limits water extraction and the use of septic tanks. Anglian Water have sent a notice relating to first time connection to mains drainage, and it is free to enquire. Chair Gibbs is awaiting a response from the sewage officer. The process is that following application, Anglian Water refer on to the Environment Agency who assess whether it would be environmentally beneficial to switch to mains drainage. There would need to be a physical assessment because of the topography of the land. Successful applicants would then be added to the list of future works. Costs to the homeowner for the works vary, dependent on how far the mains drainage outlet in the home, and distance from the main trunk pipeline. It was agreed that as it costs nothing to apply and will not set a precedent, that Chair Gibbs will apply in the first instance, with a view to Councillors individually applying if necessary. Cllr Lovett noted that the Village Survey in 2017 highlighted only 4 households who considered connection to mains drainage a high priority, although the 2020 changes to the sewage treatment works may impact opinion, alongside the evidence of pollution in the stream last summer. Chair Gibbs resolved to chase the sewage officer and Anglian Water, for further information.
05/21/16	Post Covid Village Social Event The Council agreed a budget of £1000 for the village social event and the Clerk resolved to confirm insurance requirements with the Council's provider. The purchase of party marquees was discussed, and Chair Gibbs resolved to approach the Rugby Club and Cllr Butterworth the Scouts, to check availability of marquees to borrow. <i>District Cllr Neil Gregory left the meeting.</i>
05/21/17	Small Rural Housing Scheme for Local People The Council agreed to accept the Rural Community Council of Essex's offer to speak at a Council Meeting with regards to affordable housing for local people and identifying local housing need.
05/21/18	Matters to be considered for the next meeting's agenda i. Co-option. ii. Gas provision for the village. iii. Planning appeal. iv. Council to consider their requirements for the Parish Council website. v. Goal nets and posts on The Wick
	Meeting closed at 9.34pm

The next Parish Council Meeting will be held on 7th June, 2021 at 8pm, venue to be finalised.