

Wendens Ambo Parish Council

Draft Minutes of Parish Council Meeting 1st November, 2021

Wendens Ambo Parish Council Meeting in Wendens Ambo Village Hall, Wendens Ambo at 8pm.

Present: Chair Gail Gibbs, Councillors Kathryn Butterworth, Chris Howitt, Alan Lovett, Sam Slota-Newson and Chris Stringer.

In Attendance: District Cllr Richard Pavitt, three members of the public, Laura Atkinson (Rural Housing Enabler) and the clerk, Amanda Lindsell.

11/21/01	Chair`s Welcome Chair Gail Gibbs welcomed everyone to the meeting.
11/21/02	Apologies For Absence Apologies for absence were received and noted from County Cllr Paul Gadd and District Cllr Neil Gregory.
11/21/03	Declarations Of Interests None.
11/21/04	<p>Small Rural Housing Schemes For Local People</p> <p>Laura Atkinson, Rural housing enabler working alongside RCCE, gave a presentation about assessing local housing need. Laura explained that the high cost of land and increasing house prices often mean that people are unable to continue to live where they grew up. The scheme works to achieve small housing development of affordable housing delivered through the exception site policy; affordable housing for local people in perpetuity, fantastic schemes that enable communities to keep local people local, and also those downsizing.</p> <p>Laura explained that local housing need is identified through a housing needs survey, every resident receives a letter and survey, which is returned direct to RCCE, so the Council don't see the responses, which are collated and analysed to identify the need.</p> <p><i>Cllr Simon Rowley arrived.</i></p> <p>The results are reported back to the Council to make a decision based on results, development has to be weighted towards affordable housing, and includes shared ownership with local connection priority. Interested parties would still need to be on the UDC housing register but would be put forward for the Wendens Ambo scheme. There would be a cascading system for Wendens Ambo residents and then surrounding areas. Any development would have to abut the village envelope.</p> <p>The scheme requires a landowner willing to participate as they would only receive agricultural value for the land. District Cllr Pavitt asked whether it is always led by housing association or whether it could be a community led trust, who could hold the land in trust for the community. Laura confirmed that either option is available.</p> <p>Cllr Butterworth questioned the local need and Laura clarified that the survey covers the next five year and explained that many do not join the housing need list as they don't feel it would achieve anything. Laura noted that the minimum size scheme would probably be four houses to ensure viability, whilst benefiting the community? Community sessions would be run for locals to register their interest. The rural exception site policy can be found on the UDC website.</p> <p>Laura resolved to forward a survey quotation, which once accepted will be followed by a draft letter to residents for the Council to input into and survey to oversee. The survey does request broad salary bandings and savings to bring reality to the situation. The survey is out for 6 weeks, and forms are returned in prepaid envelopes to Laura to analyse, followed by her report in 6-8 weeks. The Council noted the need to engage with employers to distribute to workers to ensure the right people are targeted alongside residents.</p>
11/21/05	<p>Public Participation</p> <p>Members of the public made the following requests;</p> <p>i. Permission to plant a handkerchief tree in memory of Tim Hardingham planted on the green triangle bank outside the Church grounds on Church Path. It was noted that the Council do not own that land so cannot give permission and also that the plot is under discussion for a drainage pipe for planned</p>

	<p>facilities for the Church. The Council support the planting of the tree but don't have the authority to authorise the planting, and additionally suggest checking with PCC regarding the drain location.</p> <p>ii. Permission to sponsor the planting of seventy trees to commemorate the seventy years of Queen Elizabeth on the throne, to the value of £700 in a single grove. Chair Gibbs noted the importance of care of new trees, regular watering through the growing season, pruning, replacing on occasion and overall responsibility. The Council agreed that it is a lovely idea, but that they have no land to offer that is suitable for the project.</p> <p>iii. Replacement football nets are still not in place. Cllr Butterworth resolved to get the new net put up and order additional nets.</p> <p>iv. The Wick hedge cutting has not been completed, Chair Gibbs confirmed that one of their hedge cutters is till broken, and they have confirmed that the works will be completed when they can fit it in.</p>
11/21/06	<p>County Councillor's Report</p> <p>County Councillor Gadd submitted a report, attached as appendix one.</p> <p>Chair Gibbs confirmed that Essex Highway Rangers have cleared the Footpath 12 by the stream, and have been asked to include Footpath 15 in their rota.</p>
11/21/07	<p>District Councillor's Report</p> <p>District Cllr Richard Pavitt provided an update, including;</p> <p>i. Almost complete makeover of the planning department.</p> <p>ii. Independent review of Stansted Airport application about to commence.</p> <p>iii. New CEO very eager with good progressive ideas.</p> <p>iv. Hoping the Environment Agency will get its budget and powers to execute re-established and water companies will be made to start taking responsibility for their actions and inactions.</p> <p>v. Have persuaded UDC to take part in a survey undertaken by CCC, funded by planning department to understand our river ecology and what needs to be done.</p> <p><i>District Cllr Richard Pavitt left the meeting.</i></p>
11/21/08	<p>Previous Minutes</p> <p>Councillors agreed the minutes of the October Parish Council meeting as a true and accurate records of proceedings and Chair Gibbs signed the minutes.</p>
11/21/09	<p>Clerk's Report</p> <p>The clerk reported that ;</p> <p>i. The £729.04 profit from the village celebration has been paid into the PC account and is ring fenced for the Jubilee Celebration in 2022.</p> <p>ii. District Cllr Gregory has agreed to a grant of £250 from his Locality Fund to contribute towards the cleaning of the safety matting at the park. County Cllr Gadd has declined to contribute as Wendens Ambo organisations have already received a significant proportion of his funding.</p> <p>iii. I have found the copies of The Wick deeds in the bottom of the box of clear plastic sleeves . Accompanying paperwork confirms that the deeds are held at Adams Harrison.</p>
11/21/10	<p>Financial Report</p> <p>i. The Council resolved to purchase a memorial wreath for Remembrance Sunday.</p> <p>ii. The Council resolved to continue annual membership of the Rural Community Council of Essex.</p> <p>iii. The clerk circulated a statement and review of accounts and invoices for payment;</p> <p>eSlip monthly payroll - £17.96 RCCE – annual membership - £52.80 Clerk's salary October - £436.17 Clerk's expenses October - £47.25 These were approved for payment.</p> <p>iv. The clerk provided a budget update and the Council agreed to finalise the 2022/23 budget at the December Council meeting.</p>
11/21/11	<p>Planning</p> <p>The following comments were agreed for return to Uttlesford District Council;</p> <p>i. UTT/21/3150/HHF – 25 Station Road, Wendens Ambo Proposed two storey and single storey rear extension – <u>No objections</u></p> <p>The following Uttlesford District Council planning decisions were noted;</p>

	<p>ii. UTT/21/2648/LB – The Old Forge, Audley End Business Centre Remove door connecting two rooms and create a new doorway to one of the rooms thus separating the two rooms and giving each its own access – <u>Approved with conditions</u></p> <p>iii. UTT/21/2608/HHF – 1 Robinsons Bungalow, Station Road, Wendens Ambo Single storey rear extension with pitched roof, single storey side extension with flat roof and replacement of windows on the front of the bungalow - <u>Approved with conditions</u> The following Planning Inspectorate appeal decision was noted;</p> <p>iv. APP/C1570/W/20/3262201 – UTT/19/2498/FUL – Land south of Mill House, Wendens Ambo Erection of a block of 8 no. residential units together with associated infrastructure, works and landscaping – <u>Appeal and costs granted</u></p>
11/21/12	<p>Website Cllr Chris Howitt provided an update, confirming that he has tried to make contact with Richard Strong, who it is understood previously ran the website. Hart Internet own the website and have confirmed that the monthly subscription continues to be paid.</p>
11/21/13	<p>Enquiries, Complaints and Correspondence Cllr Lovett requested that this item remains on every agenda to detail correspondence received. Correspondence received this month included; A letter regarding future planning, which will be discussed at the December meeting. A letter regarding items discussed within public participation. Thanks for the additional provision of dog waste bins.</p>
11/21/14	<p>Councillor Roles and Responsibilities The following roles and responsibilities were agreed; The Wick – Chair Gibbs and Cllr Butterworth Play Area – Cllr Butterworth Road Safety – Chair Gibbs and Cllr Rowley Footpaths – Cllr Lovett Green Triangle - Cllr Slota-Newson Website – Cllr Howitt Planning Committee – Chair Gibbs, Cllrs Lovett and Butterworth HR Committee – Chair Gibbs, Cllr Lovett and Cllr Rowley Maintenance Issues -Cllr Slota-Newson Chris speaking to contact Magazine Liaison – Cllr Butterworth Jubilee Wood and Chinnel Meadow - Alan Grit Bins – Chair Gibbs</p>
11/21/15	<p>Trees On The Wick i. It was agreed that the clerk would request quotations to trim the hedge on the east side of the Wick. Cllr Lovett agreed to meet contractors on site to discuss the job. ii. The Council agreed the purchase of Dawyck beech tree at £150. iii. The copies of The Wick deeds have been given to Sue Watson at her request. iv. The Council approved the quotation for the cleaning of the safety matting in the park and Cllr Butterworth resolved to book the work in.</p>
11/21/16	<p>New Woodland Planting The Council agreed that they believe that the land west of The Steading is owned by Essex Highways.</p>
11/21/17	<p>Bus Stop on Cambridge Road Chair Gibbs noted the presence of significant wood worm on the external base of the bus shelter. The baton holding the felting on is also coming off but the shelter is internally okay. It was agreed that the clerk will research grants suitable for restorative works to the bus shelter.</p>
11/21/18	<p>Matters to be considered for the next meeting`s agenda i. Police Community Support Officer ii. Budget iii. Website iv. Tim Hardingham memorial</p>

	<p>Meeting Actions</p> <ul style="list-style-type: none"> i. Laura to forward survey quotation. ii. Cllr Butterworth to order new football nets and fit. iii. Clerk to request quotations to trim the hedge on the east side of The Wick. iv. Cllr Lovett to meet contractors to discuss the hedge trim on the east side of The Wick. v. Chair Gibbs to purchase the dawyck beech tree at £150. vi. Cllr Butterworth to book the safety matting cleaning. vii. Clerk to research grants suitable for restoration of the bus shelter. viii. Cllr Slota-Newson agreed to discuss appropriate memorial suggestions.
	<p>The meeting closed at 21.56</p>

The next Parish Council Meeting will be held on 6th December, 2021 at 8pm, in Wendens Ambo Village Hall.
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