

# Wendens Ambo Parish Council

## Minutes of Parish Council Meeting 5<sup>th</sup> September 2022

Wendens Ambo Parish Council Meeting in Wendens Ambo Village Hall, Wendens Ambo at 8pm.

Present: Vice Chair Alan Lovett, Councillors Chris Howitt, Simon Rowley, Chris Stringer (arrived late)

In Attendance: Six members of the public, Inspector Mirrington-French (Braintree and Uttlesford Community Policing team), Sergeant Claire Bailey (Community Police), Fiona Gardener (District Council Manager for Health and Wellbeing) and the Clerk Jane Rolfe

09/22/01	Vice Chair`s Welcome Vice Chair Alan Lovett welcomed everyone to the meeting.
09/22/02	Apologies For Absence Apologies were received from Chair Gail Gibbs, Cllr Kathryn Butterworth
09/22/03	Declarations Of Interests None.
09/22/04	Public Participation Inspector Mirrington-French was invited to speak regarding the recent spate of arson attacks in the local area. She reported that there had been 44 incidents across the district, which is higher than recent years. She clarified that 23 of these are possibly linked, with most taking place in Great Chesterford, Little Chesterford and Saffron Walden. The Inspector explained that all 23 cases have been reviewed and there are some lines of enquiry. She reported that there is a potential suspect, who, at present, is linked to one case. She stated that there is a possibility of an arrest within the next 48 hours and a potential to link the suspect to other cases.  Fiona Gardener was invited to speak about her team`s partnership with the police. She explained that they look at crime and anti-social behaviour on a preventative basis. Her team also works with fire officers, and a reporting mechanism has been set up whereby incidents can be reported anonymously, which will then be followed up by the fire brigade. She explained that there is a scheme in place called `Fire Stoppers Area` which is similar to a neighbourhood watch area. Ms Gardener also advised of a project called `Fire Break` which is delivered in primary and secondary schools and demonstrates the career of a fire officer. She explained that the project helps tackle challenging behaviour in schools and tries to help pupils learn the difference between right and wrong.  Inspector Mirrington-French was asked the level of fires in recent cases. She reported that in this particular series, all were bins and bus shelters, nothing bigger. She was also asked about the reporting method for a fire; she confirmed that <i>during</i> an incident 999 should be dialled, otherwise 101 or online. The inspector stated that all calls are logged and can be used for future reference.  Inspector Mirrington-French, Sergeant Baily and Fiona Gardener were thanked for their attendance and update. They then left the meeting.  Members of the public were invited to raise questions. One member of the public said that the notice board at the village hall required some attention and asked if the Parish Council would look at it.
09/22/05	County Councillor`s Report Cllr Gadd had sent a written report, but advised that he is chasing his `drainage contact` at the council to get an update on drains around the Station Road junction. Cllr Gadd gave an update on the local bus service 301 which he said is going through a tendering process and should return to normal afterwards.
09/22/06	District Councillors` Report Cllr Gregory reported that the district council`s immediate focus is on the energy crisis. He said that intensive discussions are taking place in order to help those in the most need, although access to data due to GDPR is making it difficult to identify them. Cllr Gregory asked the Parish Council to give consideration to any warm spaces it can offer to those particularly vulnerable. Cllr Pavitt suggested that those individuals using food banks would be first on the financially vulnerable list. He explained that a newsletter will come to the Parish Council in order to ascertain what they have in mind. Cllr Pavitt proposed that there should be a mechanism for people to donate monies they don`t need. He said the council will work with the church and try to identify spaces that can be used; possible longer opening hours for pubs. Cllr Gadd will look into whether there are any grants available for the heating of suitable spaces.

	<p>Cllr Pavitt was asked for an update the local plan. He advised that, although there has been a delay, it would be made public soon. He said that there is no significant change to the broad picture. There are plans for 17,000 new houses between now and 2040 and that 4,000 have already been built.</p>
09/22/07	<p><b>Previous Minutes</b>  Councillors agreed the minutes of the July Parish Council meeting as a true and accurate record of proceedings and Vice Chair, Alan Lovett, signed the minutes. Minutes from the extraordinary meeting of July 11<sup>th</sup> were not signed as the councillors present at tonight's meeting were not at the extraordinary meeting and, therefore, could not agree the minutes as a true record.</p>
09/22/08	<p><b>Clerk's Report</b>  The clerk reported that:  i. The website was updated with the minutes from the July meeting, plus the extraordinary meeting of 11<sup>th</sup> July,  ii) An online insurance claim has been made regarding the bus shelter. This included images, fire brigade report. There is an excess of £250.  iii) There are several policies for review including financial regulations, grant awarding policy, risk assessment and retention policy. These will be forwarded for perusal and made an agenda item at the next PC meeting on 3rd October 2022.  iv) Notification was received from 'The Circuit', where the defibrillator is registered, that there may be an issue with the battery registering as 'fully charged', when it is not. The unit needs a software update and is being collected on 12th September for this to happen.  v) A quotation has been received from Falcon Tree Specialists for hedge trimming at the Wick for £320. As we should obtain 3 quotations, I have obtained two others - Matt Goddard from Ambo Grounds has estimated £900 and Hardy Landscapes has provided a quotation for £1050.  vi) After correspondence from a resident regarding the memorial tree on the Wick, I have contacted Hardy Landscapes to ask that they do not use their strimmer close to the tree, or turn their giant mower around very close to the tree. I have also asked Hardy Landscapes to trim the nettles behind the swings.</p>
09/22/09	<p><b>Financial Report</b>  i)The certificate of Exemption – AGAR 2021/22 Form 2 was re-signed by the Vice Chair. This was signed at the PC meeting of 9<sup>th</sup> May but not sent to the external auditors. The deadline for this document has been extended to 15<sup>th</sup> September from 1<sup>st</sup> July.  ii)Invoices paid in July were ratified and signed by the Vice Chair.  ii) The clerk circulated a statement and review of accounts and invoices for payment;  eSlip Ltd - monthly payroll £17.96  Val Evans - internal auditor payment £80.00  J Rolfe - clerk's salary August 2022 (£81 PAYE to pay) £324.00  J Rolfe - clerk's expenses August 2022 £7.46</p>
09/22/10	<p><b>Planning</b>  The following planning applications were reviewed  i) UTT/22/1494/DFO  Alternative Reference PP-11283919  Application Received Thu 26 May 2022  Application Validated Tue 31 May 2022  Address Norton House Norton End Rookery Lane Wendens Ambo Saffron Walden Essex CB11 4JT  ProposalDetails following outline application UTT/20/2268/OP for the erection of 1 no. dwelling and associated works - details of appearance, landscaping, layout and scale.  Status Approved  Decision Approve with Conditions  Decision Issued Date Tue 19 Jul 2022  Appeal Status Unknown  Appeal Decision Blank Field  <b>It was decided by Councillors to ask for the address of this application to be amended to 'Land Adjacent to the west of Norton House, Rookery Lane'.</b>  ii) Reference UTT/22/1495/DOC  Alternative Reference PP-11284668  Application Received Thu 26 May 2022  Application Validated Thu 26 May 2022  Address Norton House Norton End Rookery Lane Wendens Ambo Saffron Walden Essex CB11 4JT  ProposalApplication to discharge condition 4 (hard/soft landscaping), 11 (Biodiversity enhancement layout) and 12 (lighting design scheme) attached to UTT/20/2268/OP.  Status Discharge Conditions in Full</p>

	<p>Decision Discharge Conditions in Full  Decision Issued Date Tue 19 Jul 2022  Appeal Status Unknown  Appeal Decision Blank Field  <b>It was clarified that conditions have been discharged prior to commencement.</b></p> <p>iii) UTT/22/2051/OP  Alternative Reference PP-11418386  Application Received Thu 21 Jul 2022  Application Validated Tue 26 Jul 2022  Address Saffron House Rookery Lane Wendens Ambo Saffron Walden Essex CB11 4JS  ProposalOutline planning application for the erection of 1no. dwelling with all matters reserved except for access.  Status Awaiting decision  Appeal Status Unknown  Appeal Decision Blank Field  Comments deadline 6th September  <b>No objections from Councillors, but address amendment required to 'land adjacent to Saffron House, Rookery Lane'. Comment to say that residents of Saffron House state that the boundaries are incorrect.</b></p> <p>iv) UTT/22/1573/HHF  Alternative Reference PP-11302677  Application Received Mon 06 Jun 2022  Application Validated Fri 10 Jun 2022  Address Draytons Farm Royston Road Wendens Ambo Essex CB11 4JX  ProposalProposed boundary wall  Status Approved  Decision Approve with Conditions  Decision Issued Date Mon 08 Aug 2022  Appeal Status Unknown  Appeal Decision Blank Field  <b>This approval was noted.</b></p> <p>v) UTT/22/2296/DFO  Alternative Reference PP-11455421  Application Received Thu 18 Aug 2022  Application Validated Thu 18 Aug 2022  Address Land Adjacent/East Of Norton House Norton End Rookery Lane Wendens Ambo Essex  ProposalDetails following outline application UTT/19/1560/OP for erection of 1 no. dwelling - details of access, appearance, landscaping, layout and scale  Status Awaiting decision  Appeal Status Unknown  Appeal Decision Blank Field  Further Information  Application Type Details Following Outline  Expected Decision Level Delegated Decision  Case Officer Emma Barral  Parish Wendens Ambo  Ward Littlebury, Chesterford And Wendens Loft  District Reference Blank Field  Applicant Name Mrs V Hill  Agent Name Mr Simon Redman  Agent Company Name Cowper Griffith  Agent Address Cowper Griffith Architects 15 High Street Whittlesford CB22 4LT  Environmental Assessment Requested No  Comments Deadline 9th September  <b>There were no objections to this application.</b></p>
09/22/11	<p><b>Option to opt out of the SAAA central external auditor appointment arrangements</b>  Cllrs decided not to opt out of the SAAA external auditor appointment arrangements.</p>

09/22/12	<p><b>Enquires, Complaints and Correspondence</b></p> <p>i)Chair Gibbs sent her thanks to Cllr Neil Gregory and Cllr Richard Pavitt for their help in purchasing the new bin on Royston Road.</p> <p>ii)Chair Gibbs sent a reminder that the village photo has been arranged for September 11th at 3.30pm by the cricket pitch/church wall. She sent thanks to Jill Porter and Richard Strong for organising this.</p>
09/22/13	<p><b>Matters to be raised for next meeting's agenda</b></p> <p>i)It was decided that the PC's risk assessment and retention policy will be reviewed for the next meeting.</p> <p>ii)An update on the brambles on Jubilee Woods was requested for the October meeting.</p>
	The meeting closed at 8.55pm

The next Parish Council Meeting will be held on 3<sup>rd</sup> October at 8pm, in Wendens Ambo Village Hall.  
[www.wendensamboaparishcouncil.org.uk](http://www.wendensamboaparishcouncil.org.uk)

Approved as accurate:

Date: