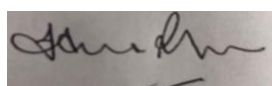


# Wendens Ambo Parish Council

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To: Members of Wendens Ambo Parish Council - You are hereby summoned to attend the Parish Council Meeting of Wendens Ambo Parish Council at **the Village Hall, Wendens Ambo**, Essex, CB11 4JX on **Monday, 15<sup>th</sup> May 2023 at 7.30pm** for the purpose of transacting the following business.

**At 8pm the Annual Parish Council Meeting will commence, during which the Chair will give a report on activities for 2022/23. There will also be a brief overview of the financial accounts for 2022/23.**



Parish Clerk – 9<sup>th</sup> May 2023

Jane Rolfe, 15 Mill Lane, Saffron Walden, Essex, CB10 2AS  
[wambopc@gmail.com](mailto:wambopc@gmail.com)

## **Agenda for Parish Council Meeting**

05/23/01	<b>Election of Chair</b>
05/23/02	<b>Election of Vice-Chair</b>
05/23/03	<b>Chair's Welcome</b>
05/23/04	<b>Apologies and reasons for absence</b>
05/23/05	<b>Declarations of interests</b>
05/23/06	<b>Public Participation</b> 15 minutes will be made available to address questions raised by members of the public.
05/23/07	<b>County Councillor's Report</b>
05/23/08	<b>District Councillor's Report</b>
05/23/09	<b>Previous Minutes</b> To agree the minutes of the April Parish Council meeting and the April Extraordinary meeting as a true and accurate record of proceedings.
05/23/10	<b>Clerk's Report</b> To receive an update on matters agreed at the March Parish Council Meeting.
05/23/11	<b>Financial Report</b> i) To agree continuing the affiliation with EALC and NALC and payment of the annual fees of £128.49 and £28.53 respectively. ii) Invoices for April to be agreed for payment and reconciliation and bank statements to be circulated. iii) To resolve that as a smaller authority whose gross annual income or gross annual expenditure does not exceed £25,000 the council are exempt from sending the Annual Governance and Accountability Return to the external auditor for a limited assurance review. The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on a public website before 5 <sup>th</sup> June 2023. iv) To resolve to appoint Val Evans to carry out an internal audit. v) To read through and approve the Section 1 Annual Governance Statement of the Annual Governance and Accountability Return 2022/23.

	<p>vi) To approve the annual accounts, sign the Section 2 Accounting Statements 2022/23 and minute the approval.</p> <p>vii) To note the completion of the Notice of Public Rights and Publication of Annual Governance and Accountability Return (Exempt Authority) to be displayed before 5<sup>th</sup> June 2023, and making available the Annual Governance and Accountability Return and associated documents on application to the clerk, between 05/06/2023 and 14/07/2023.</p>
<b>05/23/12</b>	<p><b>Planning</b></p> <p>To review the following planning applications:</p> <p><b>i)Reference UTT/22/3181/HHF</b>  Alternative Reference PP-11708983  Application Received Wed 23 Nov 2022  Application Validated Wed 23 Nov 2022  Address 10 Station Road Wendens Ambo Essex CB11 4LB  Proposal S73A retrospective application for front dormer and bay window. Proposed erection of two storey rear and side extension.  Status Approved  Decision <b>Approve with Conditions</b>  Decision Issued Date Mon 17 Apr 2023</p> <p><b>ii)Reference UTT/23/0611/LB</b>  Alternative Reference PP-11907701  Application Received Wed 08 Mar 2023  Application Validated Mon 13 Mar 2023  Address Rookery Cottage Rookery Lane Wendens Ambo Essex CB11 4JS  Proposal Repairs to 3 painted wooden window sashes on the front of the house with like-for-like replacements, re-using the existing leaded light.  Status Approved  Decision <b>Approve with Conditions</b>  Decision Issued Date Tue 09 May 2023</p>
<b>05/23/13</b>	<p><b>Bus Shelter Quotations</b></p> <p>Update on quotations for replacement bus shelter</p>
<b>05/23/14</b>	<p><b>Tree Watering</b></p> <p>Update on water container to assist with watering of trees</p>
<b>05/23/15</b>	<p><b>Enquiries, Complaints and Correspondences</b></p> <p>To receive information regarding enquires, complaints and correspondence.</p>
<b>05/23/16</b>	<p><b>Matters to be raised for next meeting`s agenda</b></p>

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The date of the next Parish Council Meeting is 5th June 2023 at 8.00pm. The draft minutes of the meetings are posted on [www.wendensamboparishcouncil.org.uk](http://www.wendensamboparishcouncil.org.uk) and displayed in the village notice board.