

Minutes of Parish Council Meeting 4th December 2023

Wendens Ambo Parish Council Meeting in Wendens Ambo Village Hall, Wendens Ambo at 8.00pm.

Present: Councillors Kathryn Butterworth, Simon Rowley, Stuart Reid, Sam Slota-Newson

In Attendance: Four members of the public and the Clerk Jane Rolfe

12/23/01	Election of Chair The Chair's role is being assigned on a rolling basis between Parish Councillors. Cllr Sam Slota-Newson was appointed Chair for tonight's meeting.
12/23/02	Apologies For Absence Apologies were received, and accepted, from Cllr Alan Lovett, Cllr Chris Howitt and County Cllr Paul Gadd. District Cllrs Neil Gregory and Richard Pavitt were not in attendance and no apologies were received.
12/23/03	Declarations Of Interests None
12/23/04	Public Participation There was no public participation. Cllr Reid asked whether thoughts had been given to a 'give way' sign on Drayton Hill. Cllr Butterworth advised that she has raised this before with the council. Cllr Reid will photograph damage done to a protecting wall in this area and contact County Cllr Gadd with photos.
12/23/05	County Councillor's Report Cllr Slota-Newson read out the report sent by County Cllr Gadd which included: A request from Cllr Gadd for notification of potholes to be repaired. Cllr Reid will take photos of two potholes in the village, report them to Highways and contact Cllr Gadd. For other ECC matters, please see Cllr Gadd's report (appendix one)
12/23/06	District Councillor's Report No district councillor's report was available.
12/23/07	Previous Minutes There was a query from a member of the public regarding November's minutes as they stated that the PC's flagpole would be available for use on Remembrance Sunday, when in fact the flagpole was not available. The minutes were amended to reflect this and signed by Cllr Slota-Newson.
12/23/08	Matters Arising i) Cllr Butterworth to deliver letter to individuals camping on the Wick. <i>Cllr Butterworth delivered a letter and contacted the police. A police officer took money found at the site along with bicycles. Other items found inside the tent were disposed of. A note from the police has been laminated and left at the site should the individuals return.</i> ii) Cllr Reid/Cllr Butterworth to explore repair of 'Rookery Lane' signpost. <i>Repair has been done.</i> iii) Clerk/Cllr Reid to research delivery of defibrillator training. <i>This is still to be organised, there was no response from East Cambs ambulance service. The clerk will pursue and ascertain costings for general first aid training. St John's Ambulance will be contacted.</i> iv) Councillors to draft comments on Sparrows End planning application and submit before deadline. <i>Completed</i> v) Cllr Butterworth to produce digitalised map of road markings required. <i>Completed, now to be submitted. Cllr Lovett/Cllr Gadd to advise on next step.</i>
12/23/09	Clerk's Report The clerk reported that: i) The website was updated with minutes from the November meeting. ii) Unity Trust Bank has been contacted regarding the addition of Cllr Alan Lovett and Cllr Chris Howitt as bank signatories.
12/23/10	Financial Report i) Application of the LGA 2023/24 pay awards to the clerk's salary were approved with effect from April 1 st 2023. ii) The following invoices were approved for payment: Topsource Worldwide (UK) Ltd – monthly payroll £19.37 Strutt & Parker- Wick rent Nov 23-Nov 24 (Diocesan Glebe Management) £350.00 Hardy Landscapes - grass cutting x 2 in October 23 £396.62 J Rolfe - clerk's salary November 2023 (£87.00 PAYE to pay) £347.40 J Rolfe - Clerk's expenses Nov 2023 £9.99 Falcon Tree Specialists - hedge and tree trimming £600.00
12/23/11	Damaged Posts at the Wick A quotation of £920 from Peter Knight for repairs to the damaged posts was discussed. It was decided that at least one further quotation will be sought.

12/23/12	Update on Purchase of Wick Glebeland Cllr Slota-Newson continues to chase the Diocese. There has been a change in Archdeacon and it has been difficult to ascertain whether the outgoing archdeacon has made any progress with this.
12/23/13	Update on Replacement Bus Shelter Cllr Butterworth advised that she has looked at replacment bus shelters and found that most will cost a lot more than the settlement offered by the insurance company (£5,145). It was decided that the insurance company will be contacted to ascertain how the settlement monies can be spent. The parish council will then contact residents to determine if a bus shelter is required at the site of the old one.
12/23/14	Footpath Right of Way Cllr Butterworth has not managed to meet with the relevant person, she will arrange a meeting in the near future.
12/23/15	Community Payback Project The clerk and Sue Watson met with a representative of the project to enable a risk assessment to be carried out. All the work listed by the parish council and the church can be accomplished by a group from the project. This will be done at the weekend when the village hall is available for the group to use. Cllr Slota-Newson will establish availability of the village hall and a suitable date will be arranged with the Community Payback Project.
12/23/16	Tree Survey This was discussed and it was agreed that a quotation will be sought.
12/23/17	Enquiries, Complaints and Correspondence The clerk had received communication from a resident regarding the repainting of road markings on the newly repaired road at the Fighting Cocks junction and replacement of the bollard at this site. There are other bollards which are also in need of repair or replacement. The clerk will report this to Highways and contact Cllr Gadd.
12/23/18	Matters to be raised for Next Meeting's Agenda i)Precept ii)Roles of Parish Councillors
12/23/19	Meeting Actions i)Cllr Reid to take photos of the damaged wall in Drayton Hill and contact ECC with a view to the erection of a 'Give Way' sign. ii)Cllr Reid to photograph the two potholes identified and contact Highways and Cllr Gadd. iii)Clerk to follow up defibrillator / general first aid training. iv)Cllr Butterworth to contact Cllr Lovett and County Cllr Gadd regarding the next step with the digitilised map of required road markings. v)Clerk to obtain further quotation for repair of gate posts on the Wick. vi)Cllr Slota-Newson to chase Diocese regarding purchase of Glebe land on the Wick. vii)Clerk/Cllr Slota-Newson to liaise with insurance company regarding expenditure of settlement monies for the bus shelter viii)Clerk to arrange quotation for tree survey ix)Clerk to request the repainting of road markings and replacement of bollard at the Fighting Cocks junction to Highways and send to Cllr Gadd.
	The meeting closed at 9.30pm

The next Parish Council Meeting will be held on 8th January 2024 at 8.00pm, in Wendens Ambo Village Hall.