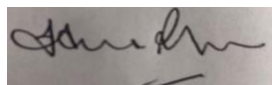


Wendens Ambo Parish Council

To: Members of Wendens Ambo Parish Council - You are hereby summoned to attend the Parish Council Meeting of Wendens Ambo Parish Council at **the Village Hall, Wendens Ambo**, Essex, CB11 4JX on **Monday, 13th May 2024 at 8.00pm** for the purpose of transacting the following business.



Parish Clerk – 9th May 2024

Jane Rolfe, 15 Mill Lane, Saffron Walden, Essex, CB10 2AS
wambopc@gmail.com

Agenda

05/24/01	Election of chair To elect a chair for the duration of this meeting and to cover the period up to the next meeting.
05/24/02	Apologies and reasons for absence
05/24/03	Declarations of interests
05/24/04	Public Participation 15 minutes will be made available to address questions raised by members of the public.
05/24/05	County Councillor`s Report
05/24/06	District Councillor`s Report
05/24/07	Shelter on the Wick To discuss design, planning permission and quotation for above.
05/24/08	Previous Minutes To agree the minutes of the April Parish Council meeting as a true and accurate record of proceedings.
05/24/09	Matters Arising from Minutes of the Previous Meeting i) Clerk to email UDC planning re: Shelter on the Wick iii) Clerk to order litter bins iv) Clerk to obtain further quotations for tree survey v) Councillors to draw up a detailed proposal for shelter on the Wick vi) Clerk and relevant councillors to locate PC's emergency plan and update flood plan v) Clerk to establish whether proposed new bollard is equestrian approved vi) Councillor Slota-Newson to identify and source new fruit trees vii) Clerk to investigate interest rate on deposit account and time frame involved for transfer of funds between deposit and current accounts
05/24/10	Planning To review the following planning application: i) Reference UTT/23/3009/FUL Alternative Reference PP-12637849 Application Received Wed 29 Nov 2023 Application Validated Thu 07 Dec 2023 Address: Land Adjacent The Bell Royston Road Wendens Ambo Essex Proposal: Change of use on land adjacent to the Bell Inn and erection of 2 no. timber cabins for short-term commercial rent Status Awaiting decision ii) Reference UTT/24/1000/FUL Alternative Reference PP-12955810 Application Received Fri 12 Apr 2024 Application Validated Fri 12 Apr 2024 Address: F-Tech Aerospace Ltd Bearwalden Business Park Royston Road Wendens Ambo Proposal: Single storey extension to engineering workshop.

05/24/11	Clerk`s Report To receive an update on matters agreed at the April Parish Council Meeting.
05/24/12	Financial Report i)To resolve that as a smaller authority whose gross annual income or gross annual expenditure does not exceed £25,000 the council is exempt from sending the Annual Governance and Accountability Return to the external auditor for a limited assurance review. The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on a public website before 1 July 2024. ii)To read through and approve the Section 1 Annual Governance Statement of the Annual Governance and Accountability Return 2023/24 iii)To approve the annual accounts, sign the Section 2 Accounting Statements 2023/24 and minute the approval. iv)To note the completion of the Notice of Public Rights and Publication of Annual Governance and Accountability Return (Exempt Authority) to be displayed before 1st July 2024, and making available the Annual Governance and Accountability Return and associated documents on application to the clerk, between 05/06/24 and 14/07/24. v)Invoices for April to be agreed for payment and reconciliation and bank statements to be circulated.
05/24/13	Tree Survey To receive quotation for above
05/24/14	Update on New Bollard To receive update on above
05/24/15	Enquiries, Complaints and Correspondence To receive information regarding enquires, complaints and correspondence
05/24/16	Matters to be Raised for Next Meeting`s Agenda

The date of the next Parish Council Meeting is 3rd June 2024 at 8.00pm. The draft minutes of the meetings are posted on www.wendensamboparishcouncil.org.uk and displayed in the village notice board.